

**DOMESTIC TENDER ENQUIRY**Domestic Tender Enquiry No: **IISERBPR/S&P/2025-26/07****Date:** March 10, 2026

Indian Institute of Science Education and Research (IISER) Berhampur invites online bids (e-tender) in two bids systems, from OEM/its Authorized Agents/its System Integrator Partners having Direct Purchase and Support Agreement with the OEM.

Brief Details of Tender:

| Item Description                                                                                                                                                                                                                                                       | Qty                                | Tender Value      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|-------------------|
| <b>Transportation &amp; relocation services including specialized material handling services for Scientific &amp; Research Equipment, instruments, consumables, miscellaneous items, etc. from IISER Berhampur Transit Campus to IISER Berhampur Permanent Campus.</b> | As per the technical specification | Rs. 3,61,66,334/- |

The Tender Document can be downloaded from Central Public Procurement (CPP) Portal <https://eprocure.gov.in/eprocure/app> or Institute website [www.iiserbpr.ac.in](http://www.iiserbpr.ac.in) and the bid is to be submitted online only through the E-procurement portal up to the last date and time of submission of tender.

**Critical Dates of Tender**

| Sr. No. | Particulars                                   | Date       | Time     |
|---------|-----------------------------------------------|------------|----------|
| 1.      | Date of Online Publication/Download of Tender | 10-03-2026 | 18:00hrs |
| 2.      | Date of pre-bid meeting                       | 16-03-2026 | 11:00hrs |
| 3.      | Bid Submission Start Date                     | 10-03-2026 | 18:00hrs |
| 4.      | Bid Submission Close Date                     | 31-03-2026 | 11:00Hrs |
| 5.      | Opening of Technical Bids                     | 01-04-2026 | 11:30Hrs |

No manual bids will be accepted. All quotations (both Technical and Financial should be submitted through the E- procurement portal).

Any queries relating to the process of online bid submission or queries relating to CPP Portal, in general, may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 0120-4200462, 0120-4001002, 91-8826246593.

**Note:** This is a domestic Tender according to the DPIIT Order dated 15/07/2017 and subsequent amendments to the order for Public Procurement Preference & PROVISION FOR LOCAL SUPPLIERS TOWARDS PREFERENCE TO MAKE IN INDIA. The bidder is required to declare the percentage of Local content for the quoted instrument as per Annexure — I and submit with the Technical Bid. Bidder should also give details of the location(s) at which the local value addition is made.

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### **INSTRUCTIONS FOR ONLINE BID SUBMISSION**

This tender document has been published on the Central Public Procurement Portal ([URL: https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app)) & Institute website [www.iiserbpr.ac.in](http://www.iiserbpr.ac.in). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

### **REGISTRATION**

1. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal ([URL: http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)) by clicking on the link "Click here to Enroll". Enrolment on the CPP Portal is free of charge.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (DSC) (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify /TCS /n Code /e Mudra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID /password and the password of the DSC /eToken.
7. The CPP Portal also has user manual with detailed guidelines on enrollment and participation in the online bidding process. Any queries related to process of online bids or queries related to CPP Portal may be directed to the 24x7 CPP Portal Helpdesk.
8. The Institute will not be responsible for any type of technical issue regarding uploading of Tender on website.

### **SEARCHING FOR TENDER DOCUMENTS**

9. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization, name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
10. Once the bidders have selected the tenders they are interested in, they may download the required documents /tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS /e- mail in case there is any corrigendum issued to the tender document.
11. The bidder should make a note of the unique Tender ID assigned to each tender in case they want to obtain any clarification /help from the Helpdesk.

### **PREPARATION OF BIDS**

12. Bidder should consider any corrigendum published on the tender document before submitting their bids.
13. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of

documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

1. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document /schedule and generally, they can be in PDF /XLS formats. Bid documents may be scanned with 100 dpi with black and white option.
14. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

#### **SUBMISSION OF BIDS**

15. Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
16. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
17. Financial Bids can be submitted in PDF format (As per Chapter 5). Any additional components, which the bidder wants to quote and if it's not available in BoQ, can be quoted in the PDF format. The bidder may add rows to include the prices of all components & warranties, Installation etc. whichever applicable.
18. Bidders are requested to note that they should necessarily submit their financial bids in the format provided (as per Chapter-5) and no other format is acceptable. The Financial Bid can be submitted in PDF format also. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white Colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
19. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
20. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
21. Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
22. Kindly add scanned PDF of all relevant documents in a single PDF file of the compliance sheet.

#### **ASSISTANCE TO BIDDERS**

23. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is **0120-4200462, 0120-4001002, 91-8826246593**

**TENDER INFORMATION SUMMARY**

| Basic Tender Details                                                         |                                                                                                                                                                                                                                                         |                                                                                                                                                      |                                                                                                                 |
|------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| Tender Title                                                                 | Service                                                                                                                                                                                                                                                 |                                                                                                                                                      |                                                                                                                 |
| Tender Reference No                                                          | IISERBPr/S&P/2025-26/07                                                                                                                                                                                                                                 |                                                                                                                                                      |                                                                                                                 |
| Tender Type                                                                  | Open tender                                                                                                                                                                                                                                             |                                                                                                                                                      |                                                                                                                 |
| Bidding System                                                               | Two Bid                                                                                                                                                                                                                                                 |                                                                                                                                                      |                                                                                                                 |
| Procuring Organization                                                       | IISER Berhampur                                                                                                                                                                                                                                         | Procuring Entity                                                                                                                                     | Ministry of Education                                                                                           |
| Authority on whose behalf tender is invited                                  | President of India                                                                                                                                                                                                                                      | Through                                                                                                                                              | Director, IISER Berhampur                                                                                       |
| Tender Inviting Authority                                                    | IISER Berhampur                                                                                                                                                                                                                                         | Address                                                                                                                                              | IISER Berhampur, At/Po:- Laudigam, Konisi, Police Station: Golanthara, Dist.: Ganjam, Odisha, India Pin: 760003 |
| Item Details                                                                 | Transportation & relocation services including specialized material handling services for Scientific & Research Equipment, instruments, consumables, miscellaneous items, etc. from IISER Berhampur Transit Campus to IISER Berhampur Permanent Campus. |                                                                                                                                                      |                                                                                                                 |
| Quantity                                                                     | As per the technical specification                                                                                                                                                                                                                      | Tender Value                                                                                                                                         | Rs. 3,61,66,334/-                                                                                               |
| Terms of Delivery                                                            | FOR IISER Berhampur                                                                                                                                                                                                                                     |                                                                                                                                                      |                                                                                                                 |
| Critical Dates                                                               |                                                                                                                                                                                                                                                         |                                                                                                                                                      |                                                                                                                 |
| Bid publishing Date                                                          | 10-03-2026 18:00hrs                                                                                                                                                                                                                                     | Bid Validity                                                                                                                                         | 120 days                                                                                                        |
| Document download start date                                                 | 10-03-2026 18:00hrs                                                                                                                                                                                                                                     | Clarification end date & time                                                                                                                        | Not later than 7 days before the bid submission deadline.                                                       |
| Bid submission start date & time                                             | 10-03-2026 18:00hrs                                                                                                                                                                                                                                     | Bid submission closing date & time                                                                                                                   | 31-03-2026 11:00hrs                                                                                             |
| Tender Opening (Techno commercial Bid) Date & time                           | 01-04-2026 11:30Hrs                                                                                                                                                                                                                                     | Tender Opening (Financial Bid)                                                                                                                       | To be intimated later                                                                                           |
| Eligibility to Participate                                                   | Refer para 2 of chapter 2 of the tender documents                                                                                                                                                                                                       |                                                                                                                                                      |                                                                                                                 |
| Is this item reserved for exclusive procurement from MSE                     |                                                                                                                                                                                                                                                         |                                                                                                                                                      | No                                                                                                              |
| Nature of Bidders eligible-                                                  | OEM/Dealers authorised by OEMs                                                                                                                                                                                                                          |                                                                                                                                                      |                                                                                                                 |
|                                                                              |                                                                                                                                                                                                                                                         |                                                                                                                                                      |                                                                                                                 |
| Documents related to Tender Processing Fee/Bid Security/Performance Security |                                                                                                                                                                                                                                                         |                                                                                                                                                      |                                                                                                                 |
| Tender Processing Fee                                                        | Rs. 1,180/- including of GST @18% (Non-refundable)<br>Payment through (NEFT/Demand Draft/Direct online payment to the institute account)                                                                                                                |                                                                                                                                                      |                                                                                                                 |
| Bid Security                                                                 | 2% of Bid Value Rs. 7,23,327/- (NEFT/Bank Mandate is attached)<br>(Exemption of EMD to Micro & Small Enterprises: -<br>Please refer para '4 (V)' of Chapter 1 of the NIT)                                                                               |                                                                                                                                                      |                                                                                                                 |
| Performance Security                                                         | Performance Bank Guarantee of 5% of Purchase order value through an Account Payee DD/Fixed Deposit/Bank Guarantee from a commercial bank/direct online payment to the institute account.<br>(Account details attached in the Tender document)           |                                                                                                                                                      |                                                                                                                 |
| Pre-bid Conference                                                           |                                                                                                                                                                                                                                                         |                                                                                                                                                      |                                                                                                                 |
| Pre-bid conference applicable or not                                         |                                                                                                                                                                                                                                                         | Yes                                                                                                                                                  |                                                                                                                 |
| Place, time and date of pre-bid conference                                   |                                                                                                                                                                                                                                                         | 16/03/2026, 11:00 AM (IISER Berhampur at Store and Purchase section and/or online) Link for online meeting will be shared with bidders upon request) |                                                                                                                 |

## **CHAPTER - 1: INVITATION FOR TENDER OFFERS**

Indian Institute of Science Education and Research (IISER), Berhampur invites e-Tender for **Transportation & relocation services including specialized material handling services for Scientific & Research Equipment, instruments consumables, miscellaneous items, etc. from IISER Berhampur Transit Campus to IISER Berhampur Permanent Campus.** (For detailed technical specification please refer to Chapter-7A & Chapter-7B).

The Bidders are requested to give detailed tender in two Bids i.e.

- Part - I: Technical Bid.
- Part - II: Commercial Bid.

### **2. TIME SCHEDULE**

| Sr. No. | Particulars                                   | Date       | Time     |
|---------|-----------------------------------------------|------------|----------|
| 1.      | Date of Online Publication/Download of Tender | 10-03-2026 | 18:00hrs |
| 2.      | Date of pre-bid meeting                       | 16-03-2026 | 11:00hrs |
| 3.      | Bid Submission Start Date                     | 10-03-2026 | 18:00hrs |
| 4.      | Bid Submission Close Date                     | 31-03-2026 | 11:00Hrs |
| 5.      | Opening of Technical Bids                     | 01-04-2026 | 11:30Hrs |

### **3. AVAILABILITY OF TENDERS**

The tender document can be downloaded from <http://eprocure.gov.in/eprocure/app> and be submitted only through the same website.

### **4. Technical Bid**

The online envelope clearly marked as "Technical Bid - Envelope No. 1" shall contain all the scanned copies of originals documents in PDF Format.

- ANNEXURE – 'A': FORMAT OF COMPLIANCE STATEMENT OF SPECIFICATIONS'.
- ANNEXURE – 'B' CHECKLIST FOR EVALUATION.
- ANNEXURE – 'C' DECLARATION OF SITE VISIT (ON LETTER HEAD)
- ANNEXURE– 'D' COVER LETTER
- ANNEXURE– 'E' LETTER OF AUTHORITY
- ANNEXURE– 'F' BID-SECURING DECLARATION
- ANNEXURE– 'G' FINANCIAL INFORMATION
- ANNEXURE– 'H' DETAILS OF ELIGIBLE SIMILAR NATURE OF WORKS COMPLETED DURING THE LAST SEVEN YEARS
- ANNEXURE– 'I' BIDDER INFORMATION FORM
- ANNEXURE – 'J' - DECLARATION REGARDING CLEAN TRACK/NO LEGAL ACTION
- ANNEXURE- 'K' - NO RELATIONSHIP CERTIFICATE
- ANNEXURE- 'L' - UNDERTAKING FOR EXECUTION OF THE RELOCATION PROCESS AS PER THE REQUIREMENTS OF THE INSTITUTE
- ANNEXURE- 'M' ACCEPTANCE OF TENDER TERMS
- ANNEXURE- 'N'- FORMAT FOR INTEGRITY PACT INTEGRITY AGREEMENT
- ANNUAL MAINTENANCE CONTRACT – ANNEXURE - 'K'
- ANNEXURE- 'O' PROFORMA OF BANK GUARANTEE
- ANNEXURE- 'P' -ANNEXURE TO BID FORM: ELIGIBILITY DECLARATIONS
- ANNEXURE- 'Q' SOLVENCY CERTIFICATE
- ANNEXURE- 'R' BANK DETAILS
- Copy of GST No. and PAN No. allotted by the concerned authorities. If registered with the National Small Industries Corporation, the registration number, the purpose of registration and

the validity period of registration and a copy of DGS&D registration wherever it is applicable should also be provided in Technical Bid.

- XXI. A Well-defined and described solution document in adherence to the technical specifications documented in this tender along with technical literature/leaflets and complete specifications of quoted model(s) along with commercial terms and conditions.
- XXII. Duly registered Micro and Small Enterprises as per Ministry of Micro, Small & Medium Enterprises (M/o MSME) with valid certificate duly issued by GOI are exempted for submitting the tender fee and Earnest Money Deposit (EMD). It will be applicable for those bidders who shall produce their own goods or provide their own services and not applicable for trading purpose.
- XXIII. In case of exemption from submission of Bid security, proof of registration with NSIC/MSME.
- XXIV. Details of supplies of similar Works, along with photocopies of previous Purchase orders and details of place of supply along with contact details.
- XXV. Please quote the specific model number catalog number with a detailed description of the item quoted.
- XXVI. Also enclose the technical literature brochure of the quoted items (CHAPTER 5 PRICE SCHEDULE/ FINANCIAL BID).

**5. Contact for information:**

| Commercial queries                                                                                                                                                                                                                                                                                                                                                                                                                           | Technical queries                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Deputy Registrar Office of Stores & Purchase<br>Indian Institute of Science Education and Research<br>Berhampur<br>IISER Berhampur,<br>At/Po: - Laudigam, Konisi,<br>Police Station: - Golanthara,<br>Dist.: - Ganjam, Odisha, India<br>Pin: - 760003<br>Email: <a href="mailto:purchase@iiserbpr.ac.in">purchase@iiserbpr.ac.in</a><br>Ph:0680-2227 709 / 705<br>Website: <a href="http://www.iiserbpr.ac.in">http://www.iiserbpr.ac.in</a> | Dr. Shantanu Bhattacharyya<br>Associate Professor<br>Dept. of Chemical Science<br>Head, CAIF<br>Email: <a href="mailto:inc_cif@iiserbpr.ac.in">inc_cif@iiserbpr.ac.in</a><br><br>Dr. Malay Kumar Rana<br>Head, Dept. of Chemical Science<br>Email: <a href="mailto:hod_chm@iiserbpr.ac.in">hod_chm@iiserbpr.ac.in</a><br><br>Dr. Sashi Bhusan Singh<br>Head, Dept. of Physical Science<br>Email: <a href="mailto:hod_phy@iiserbpr.ac.in">hod_phy@iiserbpr.ac.in</a><br><br>Dr. Jose Sebastian<br>Dept. of Biological Science<br>Email: <a href="mailto:jose@iiserbpr.ac.in">jose@iiserbpr.ac.in</a><br><br>Dr. Balaram Mohapatra<br>Dept. of Chemical Science<br>Email: <a href="mailto:balaramm@iiserbpr.ac.in">balaramm@iiserbpr.ac.in</a><br><br>Dr. Abhishek Rai<br>Dept. of Physical Science<br>Email: <a href="mailto:arai@iiserbpr.ac.in">arai@iiserbpr.ac.in</a> |

6. **The technical offer should not contain any price information.**

7. **Technical Specifications:**

- (a) Time & Specifications are the basic essence of the contract. It must be ensured that the offers must be strictly as per the tender specifications and must strictly adhere to the project/delivery timelines. At the same time, it must be kept in mind that merely copying our specifications in the quotation shall not make the parties eligible for consideration of the quotation.

- (b) A quotation has to be supported with the printed technical leaflet/literature of the quoted model of the item by the quoting party/manufacturer and the specifications mentioned in the quotation must be reflected/supported by the printed technical leaflet/literature. Therefore, the model quoted invariably be highlighted in the leaflet/literature enclosed with the quotation.
- (c) The Technical bid should not contain any price information (or) anything related to Financial Bid. Any mention of commercials/prices in the technical bid shall lead to disqualification of the tender and shall not be considered for further evaluation process.
- (d) Non-compliance of the above shall be treated as incomplete/ambiguous bid and the bid will be ignored/rejected without giving an opportunity for clarification/negotiation etc. to the bidder.

8. **Compliance Statements:**

- (a) Bidders must furnish a Compliance Statement of each and every required Specification of our tender in the format at **ANNEXURE – ‘A’**. The deviations, if any, from the tendered specifications should be clearly brought out in the statement. Technical literature/leaflet showing the compliance of the specification may also be attached with the quotation.
- (b) The firms are advised to submit both the compliance statements essentially along with their quotation failing which their offer may not be considered.

9. **Envelope 2: “Commercial Bid” shall contain:**

- (a) Cost of all the items should be mentioned clearly and individually in the Commercial Offer (Part-II) only.
- (b) The BIDDERS are requested to quote for Educational Institutional Price for Equipment and software, since we are eligible for the same.
- (c) The prices should be shown against each item for the purpose of Insurance claims /replacements if any.
- (d) List of deliverables /Bill of materials and services.
- (e) In case of foreign quote, the address of Principal's /Manufacturer's and their Banker's details should be furnished.

**Note:**

- No request for extension of due date will be considered under any circumstances.
- No sub-contracting is allowed with regard to Installation, commissioning, training, warranty maintenance and after sales service. This is the sole responsibility of the principals'/their authorized agents.

10. IISER Berhampur may issue corrigendum to tender documents before due date of Submission of bid. The bidder is required to read the tender documents in conjunction with the corrigendum, if any, issued by IISER Berhampur. The bidder is not supposed to incorporate the amendment in the body of the tender document

11. **Terms of the Technical Committee**

- (a) On the due date the Technical bids will be opened and referred to the Technical Committee which is duly constituted by the Director, IISER Berhampur. The committee will go through the technical aspects of the tender and recommend short listed firms. The recommendation of the technical committee is the final and binding on all the parties.
- (b) The technical evaluation will be an assessment of the Technical Bid. IISER, Berhampur representatives will proceed through a detailed evaluation of the Technical Bids as defined in **CHAPTER - 4: TERMS & CONDITIONS OF CONTRACT**, in order to determine whether they are substantially responsive to the requirements set forth in the tender. In order to reach such a determination, IISER, Berhampur will examine the information supplied by the BIDDERS and shall evaluate the same as per the specifications mentioned in this tender.
- (c) The technical committee may formulate evaluation criteria in addition to the specifications and requirements indicated in the tender, in the interest of IISER

Berhampur and these criteria/recommendations will also form a part of short-listing of the firms.

- (d) The Technical Committee will examine all the technical aspects of the bids received. Further, the Technical Committee may seek additional information from the existing users at IISER, Berhampur or from other Institutes and also call for technical presentations from the BIDDERS if it is required so.
- (e) The information received and the bids already submitted together will be examined with reference to the tendered specifications and evaluation is made by the Technical Committee.
- (f) After the technical evaluation is completed and approved, IISER, Berhampur shall inform to the BIDDERS whose bids have been rejected technically with the reasons for rejection on e-Procurement Portal (<https://eprocure.gov.in/eprocure/app>).
- (g) The successful BIDDERS will be informed regarding the date and time of Commercial bid opening.
- (h) In the event of seeking any clarification from various BIDDERS by IISER, Berhampur, the BIDDERS are required to furnish only technical clarifications that are asked for. No amendment to commercial bid will be entertained at that stage. In case if a BIDDER fails to quote for a particular item it amounts to non-compliance and hence such bid will not be considered for further evaluation. Further during this process if any BIDDER indicates/discloses the quoted price during the clarification such bids also will not be considered for further evaluation.
- (i) The purpose of obtaining two bids (technical and commercial) is to evaluate all the firms on technical basis with reference to the tendered specifications, performance of similar Solutions/Applications elsewhere, obtaining users views with reference to the earlier supplies. This will enable the technical committee to arrive at a fair recommendation in the interest of the organization.
- (j) The Institute may call for Technical Presentation/mock-up/demo of the product as a part of the technical evaluation by giving sufficient time for the bidders to decide for the same.

## 12. **Commercial Bid Evaluation:**

Based on results of the technical evaluation IISER Berhampur evaluates the Commercial Bid of those Bidders who qualify in the technical evaluation.

- (a) IISER Berhampur shall correct arithmetical errors on the following basis:
  - i. If there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected,
  - ii. If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
  - iii. If there is a discrepancy between words & figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.
- (b) After arriving at final pricing of individual offers of all the short-listed firms, the lowest quoted firm will be awarded with Contract/Purchase/Work Order.
- (c) If there are any discrepancies in price schedule and tender document, please refer to the BOQ in the Central Public Procurement Portal. The BOQ item/words/conditions mentioned in BOQ prevails.

13. The Director, IISER Berhampur reserves the right to accept the offer in full or in parts or reject summarily or partly.

14. The relatives/near relatives of employees of the client are prohibited from participation in this bid. The near relatives for this purpose are defined as:

- (a) Members of a Hindu Undivided Family.

- (b) Their spouse.
- (c) The one is related to the other in the manner as father, mother, son(s), son's wife (daughter-in-law), daughter(s) & daughter's husband (son-in-law), brother(s) & brother's wife, sister(s) and sister's husband (brother-in-law).

## **CHAPTER-2: INSTRUCTIONS TO BIDDERS**

1. Bidders should quote the rate for each service offered by them in a reasonable manner. Bidders who quote unreasonable rates/Zero may be disqualified from the tender evaluation process.
2. IISER Berhampur reserves the right to award the contract for selected services/individual/any service rather than awarding the contract for all the services mentioned above.
3. The committee reserves the right to decide the additional/new financial evaluation criteria beyond the criteria mentioned in the tender document when bidders are not quoting their rates in a uniform/reasonable manner.
4. Price quoted should be valid for a period of 180 days from the date of opening the financial bid

### **5. AWARD OF CONTRACT**

- a. IISER, BERHAMPUR shall award the contract to the technically qualified eligible BIDDER whose bid has been determined as the lowest evaluated commercial bid.
- b. If more than one BIDDER happens to quote the same lowest price, IISER, BERHAMPUR reserves the right to award the contract to more than one BIDDER or any BIDDER.

### **6. Bid Validity Period:**

- (a) The prices must be valid at least for a period of **120 days** from the date of opening of the Tender. No changes in prices will be acceptable in any condition after opening of tender till the validity of the offer or execution of the order whichever is later
- (b) Bid evaluation will be based on the bid prices without taking into consideration the above corrections.

### **7. IISER Berhampur Right to vary Quantities at the time of Award:**

- a) The IISER Berhampur reserves the right at the time of Contract award to increase or decrease the quantity of goods and services originally specified in the tender document without any change in unit price or other terms and conditions. Further, at the discretion of the IISER Berhampur, the quantities in the contract may be enhanced by 25% within the delivery period.
- b) Firms which have already supplied similar equipment to IISER Berhampur and have not completed required Installation/commissioning/after sales service/warranty replacements etc., such firms offer will not be considered for further evaluation and no enquiries thereafter will be entertained.

### **8. Fraud and Corruption:**

IISER Berhampur requires the bidders, suppliers, contractors and consultants, if any, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy,

- a. The terms set forth below are defined as follows
  - **“Corrupt practice”** means the offering, giving, receiving or soliciting, directly or indirectly of anything of value to influence the action of a public official in the procurement process or in contract execution;
  - **“Fraudulent practice”** means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;

- **“Collusive practice”** means a scheme or arrangement between two or more bidders, designed to establish bid prices at artificial, noncompetitive levels; and
- **“Coercive practice”** means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract;

b. IISER Berhampur will reject a proposal for award if it determines that Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent collusive or coercive practices in competing for the Contract in question.

9. **Interpretation of the clauses in the Tender Document /Contract Document**

In case of any ambiguity/dispute in the interpretation of any of the clauses in this Tender Document, **Director, IISER Berhampur’s interpretation of the clauses shall be final and binding on all parties.**

**Contact for information/clarifications:**

Deputy Registrar (Stores & Purchase)

Indian Institute of Science Education and Research (IISER), Berhampur

Email: [purchase@iiserbpr.ac.in](mailto:purchase@iiserbpr.ac.in) Phone: 0680-2227 709 / 705

Website: [www.iiserbpr.ac.in](http://www.iiserbpr.ac.in)

### **CHAPTER - 3: CATEGORIZATION OF ITEMS TO BE RELOCATED**

The items to be relocated have been divided into three categories: Category 1, Category 2 and Category 3. The indicative lists of items are appended to this tender; however, bidders are requested to visit the site to gain an understanding of the exhaustive list of equipment and the workload involved in this relocation process. All the categories of items are located in the transit campus.

- **Cat 1-** Instruments/items require only packing and transportation.  
(Example: Plug and Play items like desktops, furniture, small table top equipment, consumables and sophisticated equipment for which the OEM is taking care of the de-installation and re-installation, etc.)
- **Cat 2-** Instrument /Items which also require De-installation/Re-installation
- **Cat 3 -** Instrument/Items that require Transit Insurance

However, the packing of all three categories of items must be robust, shock-proof, safe and protected as per the requirements of the Institute, so as to ensure that there's no transit damage to any of the Institute's equipment/instruments/goods. The bidder may also be required to arrange for dry ice to ensure temperature-controlled shipments. For the relocation of freezers, the consumables must be kept in dry ice for the period until the freezer is restored to the required temperature at its designated location in the permanent campus. The indicative list of research and scientific equipment along with their categorization is mentioned at **CHAPTER-7A** and the indicative list of items that require transit insurance is placed at **CHAPTER-7B**. The **CHAPTER-7B** is a subset of **CHAPTER-7A** and it may be used for categorization purposes. Bidders are requested to note this and do not consider both annexures separately.

#### **Period of Work**

Time is the essence of the contract and hence, the entire relocation process must be completed within 6 months from the start of the project. The relocation process must commence within 7 days of the award of the work to the bidder. Delay in the start of the project (or) completion beyond 60 days shall attract Liquidated Damages.

#### **CHAPTER - 4: TERMS & CONDITIONS OF CONTRACT**

- 1) Since the shifting is a phase-wise process, the Bidder shall deploy a dedicated Supervisor (or) Project in charge who will supervise the entire process locally and he/she must be fluent in English & local language.
- 2) Sub-contracting is not allowed without the prior permission of the Institute and if the supplier is sub- contracting the whole or part of the contract with any other firm/service provider without the approval of the Institute, IISER Berhampur, at its discretion, may terminate the contract/cancel the contract at any point in time during the relocation process.
- 3) Bidders are requested to perform a thorough survey of the Transit Campus and the Permanent Campus of IISER Berhampur to assess the list of items being shifted and to evaluate the packing, transportation, insurance, loading, unloading, civil works (if any), crane/hydra, etc., related estimates. The buildings in the Transit Campus comprise Ground + 3 floors, whereas the buildings/blocks in the Permanent Campus are of up to G+4 floors.
- 4) The packing material provided by the supplier will be returned/reused after successful unloading of the items in the permanent campus. Bidders should take this into consideration and quote their offer/prices accordingly.
- 5) Bidders must share the truck details (vehicle number, driver details, etc.), number of vehicles/shifts in a day, etc. before the commencement of the work.
- 6) Shifting of items (Category 1 2 and 3) from the Transit Campus to the Permanent Campus must be undertaken in phases as per the requirements of IISER Berhampur. The details of the same shall be informed to the successful bidder after the award of the work order.
- 7) Bidders must submit all their queries/suggestions before the Pre-Bid conference, i.e., before **March 16, 2026**, to [purchase@iiserbpr.ac.in](mailto:purchase@iiserbpr.ac.in). No communication by any other means will be entertained afterwards. The queries of only those bidders who had completed the site survey before the Pre-Bid conference date shall be replied to [purchase@iiserbpr.ac.in](mailto:purchase@iiserbpr.ac.in).
- 8) Mere submission of a bid will not place the Institute under any obligation to place the order with any Bidder and no expenses incurred by the firm in this regard (including site visit) will be payable by the Institute.
- 9) The Institute shall not pay any charges incurred by the bidder towards the survey of the sites performed by the bidder (or) any of its representative/s.
- 10) If any dispute arises between the Bidder and its own arranged manpower regarding wages or any service conditions, the same will be settled mutually by the Bidder and the persons engaged by it. IISER Berhampur shall in no case be a party to such dispute. The Bidder shall indemnify the Institute from all such claims at its own cost.
- 11) The Institute reserves the right to execute the work in the event of any delay due to the bidder; the amount for the same shall be deducted from the amount payable to the bidder (or) from the Bank Guarantee submitted by the bidder. In the event of the amount of work executed being more than the amount of the Bank Guarantee, the same shall be remitted by the bidder to the Institute account within 07 days of communication by the Institute.
- 12) Under normal circumstances, the **quoted rate/amount shall be valid for a period of full contract period** from the date of issue of the work order.

- 13) The quoted price of the bidder shall include the cost of transportation of all materials, labor, machinery, insurance, statutory payments, charges incurring towards any statutory compliances, any other associated charges and all taxes, along with any other inputs involved in the execution. No extra amount shall be paid from the quoted amount, unless clearly specified otherwise.
- 14) In case Dismantling, Packing, Loading, Shifting, Unloading, Unpacking and Re-Installation to items upper floors is not possible through a lift, the Bidder shall make its own arrangement for Dismantling, Packing, Loading, Shifting, Unloading, Unpacking and Re-Installation manually (or) by any other means like staging, hydraulic lift, etc. No additional payment will be made on this account.
- 15) Only quoted rates in whole rupees shall be considered. Rates quoted in percentage terms will not be considered. Where the rates quoted by the Bidder in figures and in words don't tally, in that event the rates quoted in the words shall be considered as correct and final.
- 16) **PAYMENT:** The payment will be processed on a milestone basis. As the duration of the work is scheduled for 06 months, payment shall be processed on a milestone basis, i.e., on completion of every 30 days, in proportion to the quantum of work completed in the same ratio. The condition of all the items should be fully functional without any defects after delivery and Installation. The details of the items shifted in a day must be submitted to the Technical Officer (CAIF) in a prescribed format (format should contain the details such as the item's location at the Transit Campus, concerned indenter's signature before moving the item, photos of the item before the commencement of shifting work, location where the item is shifted at the Permanent Campus, signature of the concerned person from IISER Berhampur responsible for the item at the Permanent Campus, photo of the item after shifting, signature of the responsible person from the bidder's end, etc.)

Format should include the following:

Date: \_\_\_\_\_ Truck Details: \_\_\_\_\_ Contact Details of Supervisor: \_\_\_\_\_

| Name, Sr. No.(From the Chapter 7A) and quantity of the item | Location of the equipment at TC | Delivery/Installation location at PC | Installation completed following delivery (Y/N) | Condition of the equipment after delivery/Installation | Name & Signature of the responsible official/equipment in-charge from IISER |
|-------------------------------------------------------------|---------------------------------|--------------------------------------|-------------------------------------------------|--------------------------------------------------------|-----------------------------------------------------------------------------|
|                                                             |                                 |                                      |                                                 |                                                        | At TC:<br><br>At PC:                                                        |
|                                                             |                                 |                                      |                                                 |                                                        |                                                                             |
|                                                             |                                 |                                      |                                                 |                                                        |                                                                             |

Name & Signature of Supervisor

The quantum of work completed will be verified by the Technical Officer (CAIF) and certified by the Head, CAIF, based on the submitted copies of the above format. The Bidder should submit the bills in triplicate for payment, quoting the PAN No. and GST No. on the body of the bill. Tax will be deducted as per statutory provisions. Payment shall be initiated on submission of the Performance Bank Guarantee to the Institute.

17) Responsibility of taking necessary permission from the Traffic Police/local authorities (or) any other authorities for movement within the city shall be in the scope of the selected Bidder. IISER Berhampur will not be responsible for any deviation by the bidder (or) non-compliance of any law; the bidder shall be solely responsible for any penalty/fine imposed towards the same. The Institute shall be indemnified from all such events and claims and no additional amount shall be paid by the Institute in such scenarios. Any expenditure incurred towards the same to be borne by the bidder and the Institute shall not pay for anything additional in this regard. IISER Berhampur will provide the necessary documentation as required by the bidder and relevant to the work, upon their written request by email.

18) The damage caused, if any, to the property of IISER Berhampur, through negligence or otherwise during packing, loading, unloading, or due to any other activity while on transit, unloading, unpacking and while taking to the designated location, it shall be solely at the risk and responsibility of the Bidder. The financial or any other loss suffered by the IISER Berhampur on this account shall be made good by the Bidder. The Firms are advised to take comprehensive insurance coverage from an IRDA-authorized insurance company. Insurance shall cover in accordance to the declared net worth value of the stores provided by the Institute.

19) **Title of Insurance Policies:** All the Insurance Policies shall be taken by bidders in the joint Name of the Director, IISER Berhampur. Premium of the Policies will be borne by the Bidder only. The Bidder is required to submit all the Insurance Policies to IISER Berhampur before the commencement of the shifting work. After receiving the Insurance Policies, the commencement order for the work shall be handed over to the Bidder.

20) **Insurance Terms & Conditions:** Claims, if any, will be communicated to the vendor in writing after thorough inspection following delivery and Installation (within 10 working days of shipment delivery & Installation).

- a) Any kind of loss or damage (physical or operational) to the Insured property from packing to delivery at the destination caused by the following must be covered by the insurance.
- b) Fire
- c) Lightning
- d) Breakage of the bridges
- e) Collision with or by the carrying vehicle
- f) Overturning of the carrying vehicle
- g) Derailment or accidents of like nature to the carrying railway wagon/vehicle
- h) Loading and unloading cover
- i) Cyber Attack Clause
- j) Strike Riots Commotion Clause
- k) Theft of the entire consignment.
- l) Loss or damage due to Mechanical, Electrical or Electronic derangement caused by ITC B + SRCC.
- m) Any kind of internal damage due to any external impact on it.
- n) Loss or damage due to Rust Oxidization, Discoloration caused by ITC B + SRCC.
- o) Excluding loss or damage due to Moisture, Parasitical infestation, mould, mildew, fungus & vermin infestation, stain, taint, Contamination, & Adulteration caused by ITC B + SRCC.

21) The successful bidder shall complete the entire shifting work in accordance with the Schedule provided by the Institute. The standard Liquidated damage (LD) will be applicable in case the bidder causes a delay in the entire Work Schedule. Please note that the bidder must complete the shifting activity for all the items on or before the date finalized by IISER Berhampur.

22) **Penalty for delayed Services /LD:** IISER Berhampur reserves the right to levy a penalty of 1% of the Work Order value per week of delay in shifting process (for each part of shifting process), beyond the schedule as mentioned in this tender document or Schedule instructed to the supplier at the time allotting the shifting assignment, subject to a maximum of 10% of the Work Order value. The Institute also reserves the right to cancel the Work Order and forfeit the Bank Guarantee/Security Deposit in anticipation of the delay under the bidder's scope is beyond 2 weeks, as time is the essence of this contract and the Institute cannot accept any delay in this regard. The delay in providing the service not attributed to the bidder, viz., delay in site preparation, delay in scope of IISER Berhampur, delay in statutory clearances, etc., and the conditions arising out of Force Majeure will not be considered for the purpose of calculating penalties.

Force Majeure is defined as an event of effect that cannot reasonably be anticipated, such as acts of God (like earthquakes, floods, storms etc.), acts of states, the direct and indirect consequences of wars (declared or undeclared) hostilities, national emergencies, civil commotion and strikes at the successful Bidder's premises.

23) **Jurisdiction:** The disputes, legal matters, court matters, if any, shall be subject to Berhampur Jurisdiction only.

24) **Force Majeure:**

IISER Berhampur may consider relaxing the penalty and delivery requirements, as specified in this document, if and to the extent that the delay in performance or other failure to perform its obligations under the Contract, is the result of a Force Majeure. Force Majeure is defined as an event of effect that cannot reasonably be anticipated such as acts of God (like earthquakes, floods, storms etc.) acts of states, the direct and indirect consequences of wars (declared or undeclared) hostilities, national emergencies, civil commotion and strikes at successful Bidder's premises. The bidder will immediately notify the IISER Berhampur by reasonable detail of the Force Majeure Event. If a Force Majeure Event continues for more than 30 days, the Institute may cancel the purchase order issued, without liability.

25) **Discrepancies:**

If there are any discrepancies in price schedule and tender document please refer to the BOQ in the Central Public Procurement Portal, the BOQ item/words/conditions mentioned in BOQ prevails.

26) In case of any dispute, the decision of IISER Berhampur shall be conclusive, final and binding on both parties.

27) **Acceptance/Rejection:** IISER Berhampur reserves the right to reject any or all tenders without assigning any reasons thereof.

28) The bidder shall, in respect of labour employed by him either directly or through any other agencies, comply with or cause to be complied with the following statutory provisions and rules and in regard to all matters provided therein. Any other law or modifications to the below or to the Rules made thereunder from time to time.

- a) Workmen's Compensation Act, 1923.
- b) Payment of Wages Act, 1936 and related Central Rules.
- c) Employment of Children Act, 1938.
- d) Employees' Liability Act, 1938.
- e) Industrial Disputes Act, 1947.
- f) Employees' State Insurance (ESI) Act, 1948.
- g) Minimum Wages Act 1948 and related Central Rules.
- h) Employees Provident Funds & Miscellaneous Provision's (EPF) Act 1952.
- i) Contract Labour (Regulation & Abolition) Act, 1970

- j) Payment of Gratuity Act, 1972.
- k) Inter-State Migrant Workmen (ISMW) Act, 1979.
- l) Motor Vehicle Act, 1988.
- m) Building and Other Construction Workers (BOSW) Act, 1996.
- n) Road Transport (Road Rules) Regulation 2017

29) **Compliance with applicable Law of the land:** The Bidder shall pay his labors as per the Central Government Minimum Wages Act, 1948 and observe working hours and employment conditions according to the existing rules under contract labor laws. Further, it shall be Bidder's responsibility to ensure that accurate and regular payments to his workers are made in time. The Bidder shall fully indemnify IISER Berhampur from any claim arising under any of the above acts. The Labor license has to be obtained from the Central Labor Commissioner by the Bidder for this project, if applicable.

30) The bidder will be solely responsible for accidental damages to Institute property during moving and handling be it internal or external. The Bidder will compensate the Institute for such damages either through appropriate Insurance cover or otherwise. Appropriate Insurance charges may be included in quoted rates.

31) Any dispute, difference, controversy, or claim arising out of or relating to or in connection with this agreement (the 'Dispute') shall be subject to the exclusive jurisdiction of the courts of Ganjam District.

32) **Coordination:** The work is to be carried out in coordination with all the other Agencies as required for the relocation process, Occupants, Faculty & Staff members, OEM of the equipment with the least disturbances and least inconvenience. The Bidder should observe that his work shall not cause any nuisance to the public in general and to the neighboring occupants in particular. The employees deployed must be well-behaved, soft-spoken and efficient in the execution of work.

33) All the pages of Tender document must be mandatorily duly signed and stamped by the Bidders as proof of unconditional acceptance of the tender. Any overwriting or use of white ink must be avoided by the Bidder. IISER Berhampur reserves the right to reject incomplete, illegible (or) incomplete tenders.

34) All the rights for the shifting dates (including holidays and weekends) and the movement schedule shall be decided by IISER Berhampur and the successful bidder will have to abide by it. In any case, the bidder must complete the shifting activity within the deadline set by the IISER Berhampur.

35) In case of multiple tenderer emerging as Lowest I (L-I), the contract shall then be awarded to the tenderer amongst L-I with highest average annual turnover of last three years' work based on the certificate of experience submitted along with tender and performance record at other sites.

36) **Cancellation of Contract:** IISER Berhampur, whose decision shall be final and conclusive, shall without prejudice to any other right or remedy which shall have accrued shall accrue thereafter to IISER Berhampur cancel the contract in any of the following cases and the Contractor shall be liable to make payment to IISER Berhampur for any loss or damage resulting from any such cancellation to the same extent as provided in the case of cancellation for default, if the Contractor shall

- a) Offer or give or agree to give to any person in IISER Berhampur service, any gift or consideration of any kind, as an inducement or reward for doing or for bearing to do or for having done or for borne to do any act, in relation to the obtaining or execution of this or any other contract for IISER Berhampur service, (or)
- b) Enter into a contract with IISER Berhampur in connection with which commission has been

paid or agreed to be paid by him or with his knowledge, unless the particulars of any such commission and the terms of payment thereof have previously been disclosed in writing to IISER Berhampur. (or)

- c) Obtain a contract with IISER Berhampur as a result of ring tendering or by non-bona fide methods of competitive tendering, without first disclosing the fact in writing to IISER Berhampur. (or)
- d) Assigns, Transfers, Sub-lets or attempts to assign, transfer or sub-let any portion of the work without the prior written approval of the IISER Berhampur. (or)
- e) fails to comply with any of the Terms and Conditions of the contract or after reasonable notice in writing, with orders properly issued thereunder.

37) **Termination of Contract:**

- a) Without prejudice to any of the rights or remedies under this contract, if the Contractor dies, or if the firm is dissolved or the company is liquidated, IISER Berhampur shall have the option of terminating the contract without compensation to the Contractor.
- b) IISER Berhampur reserves the right to issue show cause/termination notice to the contractor by giving one-month period on violation of any terms & conditions. Further, on expiry of one month, two more notices can be served giving each 15 days beyond which the agreement will stand terminated automatically unless the firm has fulfilled and complied with all obligations within the said period. During the notice period of termination of contract, the agency shall keep discharging his duties as before till the expiry of notice period. In the event of termination, the Bank Guarantee/Security Deposit submitted shall be forfeited and the Institute reserves the right to initiate proceedings for blacklisting the firm.
- c) Completeness Responsibility: Notwithstanding the scope of work, services stated in bid document, any other services which might not be even specifically mentioned under the scope of service of the bidder and which are not expressly excluded there from but which – in view of the bidder - are necessary for the performance of the service in accordance with the requirement are treated to be included in the bid and has to be performed by bidder, without any additional cost.

38) **Scope of Work broadly includes:**

- a) The shifting of instruments from the Transit Campus to the Permanent Campus of IISER Berhampur includes appropriate De-Installation, Packing, Loading, Transportation, Comprehensive Insurance, unloading and Unpacking, Manpower resources, Reassembling/Resetting of all systems/equipment/instruments including provision of additional Electrical, Civil and Mechanical works as per site requirement including dedicated earthing wherever needed and including all water & waste water connections for the functioning of the equipment/instruments and Functional Testing at the Destination site, as per the categorization of equipment mentioned in the Annexure within the stipulated time frame. The functional setup of all equipment/instruments including their services at Permanent Campus should replicate that at the Transit Campus.
- b) The necessary Civil works (making core holes, cutting chases, finishing, water & waste water connections, etc.), electrical works (providing sockets, switches, cables, casing/capping, earthing, etc.) and mechanical works (provision of connection to gases, chillers/compressors, etc.) are to be done to complete the work in all respects.
- c) For temperature-controlled consumables or for the consumables kept under refrigeration/any special environment, the bidder must ensure the same environment for the consumables until they are again kept in the specific equipment in the desired environment in the permanent campus.

- d) The bidder should provide comprehensive insurance of each equipment. However, the entire responsibility of the safe landing of equipment at its destination lies solely with the bidder. The bidder may inspect all the equipment before submitting a quotation by requesting IISER Berhampur in advance for the site visit.
- e) The weight and dimensions of each equipment, along with its accessories can be surveyed by the bidder during the site visit.
- f) For specialized equipment, the bidder must arrange crane/hydra wherever required at their own cost. The civil works, if any, shall be taken up by the Institute on prior intimation and written request by the bidder, at least 15 days in advance.
- g) All the equipment shall be safely transported without any loss or damage. The bidder will be held liable for any damages, delays, breakages, losses, or theft that occur during the shifting process.
- h) While shifting the goods, the bidder should protect the floors, walls and doorjambs to prevent wear and tear on the valuable office space.
- i) The bidder shall follow the norms of IISER Berhampur security system for the movement of men & materials within the Institute premises.
- j) All the associated activities required for obtaining necessary clearances, permissions, approvals, all licenses from local bodies, etc., required for execution of this work shall be the responsibility of the Bidder and the cost of which shall be deemed to be included in the rates. The Institute will support with only documentation as required.
- k) The expenditure to be incurred towards the necessary Civil works (making core holes, cutting chases, finishing, water & waste water connections, etc.), electrical works (providing sockets, switches, cables, casing/capping, earthing, etc.) and mechanical works (provision of connection to gases, chillers/compressors, etc.) for the functioning of the equipment/instruments should be considered by the bidder while quoting the rates.
- l) During execution of the works, the entire premises have to be kept clean and free from any obstructions; all the debris and surplus materials shall be removed from the work site as soon as the works are completed.

The bidder shall also deploy housekeeping staff accordingly in advance at the site. The bidder must also equip the housekeeping staff with the appropriate equipment and consumables for cleaning and mopping after the movement of the equipment.

- m) The entire site premises must be cleaned and mopped by the bidder's housekeeping staff before the movement of equipment/item/furniture etc. in the Permanent Campus and must also be cleaned after the movement of the equipment from its respective location in the transit campus. Therefore, the bidder must deploy appropriate housekeeping staff with all equipment and consumables at both campuses.
- n) The entire details of the manpower (housekeeping, loading & unloading manpower, supervisor, technical staff etc.) deployed by the bidder for the entire project must be provided by the bidder in advance on award of the work.
- o) The above items are to be brought in "as is where is Condition" to the new site and must be stacked/relocated at the location desired by the Institute.
- p) The total work has to be completed in phases and preferably during office hours. The agency has to arrange the required number of vehicles, labour, packing material etc. accordingly. Multiple number of vehicles as required by the Institute must be arranged. Deployment of limited number of vehicles and waiting for the same to complete their trips will not be entertained.

- q) The vehicles as required by the Institute must be simultaneously operated. Any delay due to limited resources of the bidder viz. vehicles, manpower, packing material, non-availability of crane/hydra (or) etc. will lead to forfeiture of Bank guarantee submitted and also blacklisting of the firm. The selected firm must submit an undertaking in this regard along with the Bank Guarantee. Standard LD /Penalty clause shall also be applicable for any kind of delay caused in this process.
- r) All the vehicles provided must be closed from all ends. The bidder shall ensure that no damage happens to the relocated items due to water/dust entering into any equipment etc.
- s) The Bidder is required to take all safety and security measures of men and materials for covering their deployed staff and workers with suitable insurance policy, ESI/Provident Fund and all other statutory State/Central rules and regulations. IISER Berhampur shall not be held responsible for any kind of accidental injuries/casualty/in the event of demise of any worker/s involved during the relocation process. The bidder shall indemnify the Institute from all claims arising due to such unfortunate incidents.
- t) The Bidder must ensure that all the staff deployed at the site is always equipped with all safety accessories and personal protective items viz. helmet, gloves, boots, safety jackets, safety belts etc. Any violation of safety measures by any employee of the bidder deployed at the site shall lead to penalty of INR 10000/- for such violation. Three such violations shall lead to termination of the work, forfeiture of the Bank Guarantee and initiation of action towards blacklisting of the firm. Proper ID cards must be given by the bidder to all the members of the workforce deployed at the site for identification and security purposes.
- u) To safeguard the persons working at height in roof, wall, with heavy equipment movement etc., sufficient number of Industrial Safety nets and all safety standards have to be mandatorily provided by the bidder in appropriate level and locations.
- v) The tenderer has to deploy adequate experienced labour of all required categories such as Unskilled, Skilled, Technicians, plumber, carpenter, Electricians with adequate experience etc. so as to execute the relocation process simultaneously in all areas of work inclusive of the services.

39) **CONTINGENCIES:** Contingencies @5% of order value shall be operated (in addition to the order value) for unforeseen circumstances, which shall be at the discretion of the Institute.

- a) In case of any theft or pilferages, loss or other offences, the bidder will investigate and submit a report to the Registrar, IISER Berhampur, lodge a FIR and maintain liaison with the police. If need be, joint enquiry comprising of both the parties shall be conducted and responsibility shall be fixed accordingly.
- b) The Bidder shall not employ in connection with the work any person who has not completed 18 years of age.
- c) The Bidder employing 20 or more workmen is required to obtain Labour license from the statutory Authorities. The license shall be amended and /or renewed wherever, there is an increase in the workmen employed by him or in the event of contract being extended or renewed. The Bidder shall inform the license number to the Office of the Stores & Purchase at IISER Berhampur before taking up the work

40) **ELIGIBILITY CRITERIA FOR BIDDERS:**

- a) The bidder should have done the similar relocation job for the similar institutes (IITs, IISERs, Central Universities etc.). and at least five years of prior experience in shifting the similar sophisticated and ultra-sensitive scientific equipment which includes packing, loading, transportation, unloading and unpacking at destination.

- b) The firm should have an average annual turnover of at least Rs. 4 crores during the last three financial years in similar works (similar work means shifting of various lab equipment, furniture, office equipment and other miscellaneous items in any Academic & Research Institutions, Research Labs, Universities, Govt. Departments (PSUs), Research Institutes & Academic Institutions, Pharmaceutical companies, R&D companies (or) any other establishment during the last five years.)
- c) The firm should have executed one similar work for relocation of scientific and research equipment as per the below details: -
- (i) One work of value more than INR 3.6 crores (or)
  - (ii) Two works of value more than INR 2.8 crores each (or)
  - (iii) Three works of value more than INR 1.8 crores each

Documentary evidences as per the above details have to be submitted such as Work Order, Execution Certificate, Completion Certificate etc. In case the similar work done specified as eligibility work is for other than Govt (State, Central, PSU) agency/organization, the Income tax return statement indicating the same shall be submitted for consideration.

- d) The firm should have collaborations with the scientific and research equipment manufacturing OEMs to ensure smooth relocation of the equipment wherever OEM support is to be provided by the bidder as per the categorization mentioned in the tender document. Relevant documentation like MoUs/Agreements/Support letter from OEM specifically mentioning their support and no objection for the bidder to participate in this tender and complete the relocation process of the OEMs equipment has to be submitted along with the Tender document citing the sl. No. of the equipment/instrument in the relevant Annexure of the tender document.
- e) The firm should not have been blacklisted, debarred, declared non-performer or expelled from any work of Union Government, State Government, CFTIs or PSUs during last five years.
- f) The following documents should also be provided as eligibility criteria, which shall be a part of the technical bid: -
1. Letter of interest clearly indicating the project reference
  2. Detail Company Information with Organization structure
  3. Self-attested copies of PAN, GST, ESI, EPF
  4. Relevant documentation like MoUs/Agreements/Support letter from OEM specifically mentioning their support and no objection for the bidder to participate in this tender and complete the relocation process of the OEMs equipment.
  5. Bank details of the Agency printed on the company's letter head – Account Number, Name of the Bank/Branch with IFSC Code.
  6. Self-attested copy of Valid Registration.
  7. Work Orders, Service Completion Certificates, Client Feedback etc. of similar contracts executed in the last five years.
  8. Experience Certificate.
  9. Undertaking regarding the Security Deposit/Performance Bank Guarantee equivalent to 5 % of order value in the form of FDR or Bank Guarantee shall be deposited by the Bidder within 05 days of issue of Work Order. This shall have validity for three months beyond the date of work completion.
  10. Quality assurance & quality control practices currently in place for the execution of similar work.
  11. Company's financial performance documents (Audited Balance sheets and Profit and Loss statements, Auditors Report and Notes to Accounts etc.) for last 03 (three) years. Latest financial statement should not be older than 18 months on the date of submission of bid.

Company should be profitable in the last three years of balance sheets provided. **Average annual turnover of INR 4 crores for relocation works must be clearly proven in the documents and certified by CA.**

12. Documents in support of Health and Safety Certifications: OHSAS 18001 /ISO 45001
13. Documents in support of Environment & Quality performance: ISO 9001 /14001
14. Solvency Certificate for INR ONE Crore
15. Declaration for site visit as per the format mentioned in the tender.
16. All Annexures (Annexure A to Q) appended to this bid must be duly signed and submitted on the letter head only, except wherever explicitly specified in the Annexures.

**Note:** The bidders should provide sufficient documentary evidence to support the eligibility Criteria. IISER Berhampur reserves the right to reject any bid not fulfilling the eligibility criteria.

- g) Incomplete/Illegible/Irrelevant & Incomplete certificates/documents will not be accepted and the bid shall be summarily rejected.
- h) Bidders must mandatorily inspect the campuses i.e., both existing & Permanent Campus and assess the items to be shifted, examine the area and its surroundings including local bylaws, observe the road from transit to Permanent Campus including traffic congestions before submitting their tenders, acquaint themselves and obtain necessary information as to risks, contingencies and other circumstances which may influence or affect their bid.
- i) The site visit will enable bidders to develop a meticulous relocation plan, considering the unique characteristics of each laboratory and equipment and also enable them to take stock of the exact situation in both the campuses. Please note that the lift may not be available in transit and Permanent Campus for movement of equipment.
- j) Understanding the layout and requirements of both campuses will facilitate a more efficient execution strategy, minimize downtime and ensure the safe transport of sensitive equipment.
- k) The site visit will empower bidders to participate accurately and competitively, considering the intricacies involved at both the locations for the relocation.
- l) Without a site visit, it may be impossible for the bidders to grasp the full scope of the project, which may lead to potential inaccuracies and post tender complications. Therefore, the Institute encourages all the interested bidders to visit and survey the site at both the locations and thereafter only participate in further process.
- m) Bidders are required to schedule and undertake a site visit during the designated period specified in the tender document.
- n) The site visit will include a comprehensive survey of all laboratories, furniture's, fixtures and furnishings and facilities at both the temporary and permanent campuses, which require to be relocated by the bidders.
- o) Bidders must take note of the existing setup, assess the type and quantity of equipment, consumables to be relocated and consider any specialized requirements for the safe transportation of delicate instruments and temperature-controlled consumables including shock absorbing equipment/materials.
- p) **No bidder will be permitted to participate in the tendering process unless they have completed a mandatory site visit.** The purpose of this requirement is to ensure that bidders have first-hand knowledge of the volume of work involved and can accurately assess the logistical challenges associated with the relocation. No correspondence in relaxation of this clause shall be entertained.

- q) The bidder must transport the entire material in closed vehicles with proper safety measures to ensure that no mishandling of equipment's occur.
- r) **All the documents mentioned in the tender below shall form a part of the technical bid for evaluation. The bidders have to submit documentary evidence for all the documents as requested in the tender document below.**

**Technical Bids:** The Technical Bid consists of 2 Parts i.e. PART-A and PART-B.

**PART-A:** This part of the technical bid will consist a quantitative evaluation of the bidder. The bidder is expected to provide the information asked for there.

**PART-B:** This part of the technical bid will include a qualitative evaluation of the bidder. The presentation made by the bidder for their shifting methodology for IISER Berhampur will be the basis for their evaluation in this part. The Technical Score (Quantitative Analysis: PART-A + Qualitative Analysis: PART-B) contains marks for each Section.

**70% weightage shall be given to technical bids and 30% to the financial bids. A sample bid evaluation methodology is also provided in the tender document.**

**Only the bids satisfying the eligibility criteria will be called for presentation. A separate email shall be sent for the qualified bidders informing the date of presentation.**

**The bids with combined technical marks of more than (or) equal to 75 shall be qualified for financial bid.**

**Incomplete/Illegible/Irrelevant & Incomplete certificates/documents will not be accepted and the bid shall be summarily rejected.**

The Institute will form an evaluation committee to evaluate the complete bid. The decision of this committee will be final and binding to all the bidders. Any query related to the allotted marks will not be entertained in any case and the committee will have sole discretion over this.

### **A. Quantitative Analysis: PART-A (50 Marks)**

*\*Bidders are required to fill in the details in this form. The bidder may provide the overall strength of their firm while filling these details in the column "Bidders Response"*

|                                                                                                                                                                                                                                                            |                                                                                                                                                         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Average annual Turnover during the last three financial years in similar works                                                                                                                                                                          |                                                                                                                                                         |
| Average Annual Turnover                                                                                                                                                                                                                                    | <div style="background-color: #e0e0e0; padding: 2px; text-align: center;"><b>Bidders Response (Supporting Documents should also be submitted)</b></div> |
| 2. Age of the Firm                                                                                                                                                                                                                                         |                                                                                                                                                         |
| Year of Establishment                                                                                                                                                                                                                                      | <div style="background-color: #e0e0e0; padding: 2px; text-align: center;"><b>Bidders Response (Supporting Documents should also be submitted)</b></div> |
| 3. Manpower- Regular/Registered employees of the firm only will be considered for evaluation. A declaration to be submitted along with the list of employees for evaluation.                                                                               |                                                                                                                                                         |
| Manager or Equivalent                                                                                                                                                                                                                                      | <div style="background-color: #e0e0e0; padding: 2px; text-align: center;"><b>Bidders Response (Supporting Documents should also be submitted)</b></div> |
| Supervisors (min. 2 years of exp. in the given firm)                                                                                                                                                                                                       |                                                                                                                                                         |
| Technical Staff capable of handling scientific equipment, experience in Installation and re-installation.                                                                                                                                                  |                                                                                                                                                         |
| 4. Experience                                                                                                                                                                                                                                              |                                                                                                                                                         |
| Total experience in Academic & Research Institutions/Research Labs & Institutions/State & Central Universities/Govt. Departments (PSUs)/ Pharmaceutical companies/R&D companies (or) any other establishment with similar scientific & research equipment. | <div style="background-color: #e0e0e0; padding: 2px; text-align: center;"><b>Bidders Response (Supporting Documents should also be submitted)</b></div> |
| Please share the copies of the work orders as proof for experience for similarly executed works as per the eligibility criteria.                                                                                                                           |                                                                                                                                                         |

### 5. Value of Similar Works

Value of Purchase Order /Similar works undertaken by the bidder in descending order of the works executed. (Copies of the orders and completion certificates to be enclosed)

**Bidders Response (Supporting Documents should also be submitted)**

### Criteria for Technical Evaluation Score:

#### 1. Average Turnover- 10 Marks

| Average Turnover | Value (in Crores)      | Marks | Marks Awarded |
|------------------|------------------------|-------|---------------|
|                  | 4                      | 2     |               |
|                  | More than 4 and upto 8 | 5     |               |
|                  | More than 8            | 10    |               |

#### 2. Age of the Firm - 5 Marks

| Years of Establishment | Years (in numbers) | Marks | Marks Awarded |
|------------------------|--------------------|-------|---------------|
|                        | 5 to 10 years      | 1     |               |
|                        | 10 to 15 years     | 3     |               |
|                        | Above 15 Years     | 5     |               |

#### 3. Human Resources of the Firm - 15 Marks

|                                                                                                           | Value (in numbers) | Marks | Marks Awarded |
|-----------------------------------------------------------------------------------------------------------|--------------------|-------|---------------|
| Manager or Equivalent                                                                                     | Less than 2        | 1     |               |
|                                                                                                           | 2 to 5             | 3     |               |
|                                                                                                           | More than 5        | 5     |               |
| Supervisors (min. 2 years of exp. in the given firm)                                                      | Less than 2        | 0     |               |
|                                                                                                           | 2 to 15            | 3     |               |
|                                                                                                           | More than 15       | 5     |               |
| Technical Staff capable of handling scientific equipment, experience in Installation and re-installation. | Less than 10       | 1     |               |
|                                                                                                           | 10 to 20           | 3     |               |
|                                                                                                           | More than 20       | 5     |               |

4. Experience of the firm in executing similar work at different CFTIs- 15 Marks

| CFTI                                                                                                                                                                                                                         | No. of CFTIs | Marks | Marks Awarded |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------|---------------|
| Research Institutions/Research Labs & Institutions/State & Central Universities/Govt. Departments (PSUs)/Pharmaceutical companies/R & D companies (or) any other establishment with similar scientific & research equipment. | Less than 1  | 0     |               |
|                                                                                                                                                                                                                              | 1- 3         | 5     |               |
|                                                                                                                                                                                                                              | More than 3  | 15    |               |

5. Value of previously executed works- 20 Marks

| Value of Work/Purchase Order for Similar works undertaken by the bidder                                                | Value of Similar Work (In Rs.)                         | Max Marks - 20 | Marks Awarded |
|------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|----------------|---------------|
| (The highest value of work orders will be considered in the event of the bidder submitting multiple work order copies) | Similar work of value more than Rs. 1.8 Crores & above | 5              |               |
|                                                                                                                        | Similar work of value more than Rs. 2.8 Crores & above | 10             |               |
|                                                                                                                        | Similar work of value more than Rs. 3.6 Crores & above | 20             |               |

**(B) Qualitative analysis: PART-B (Presentation) - 35 Marks**

| S. No. | Description                                                                                                 | Max. Marks | Marks Awarded |
|--------|-------------------------------------------------------------------------------------------------------------|------------|---------------|
| 1      | Skill set used while executing previous work orders                                                         | 10         |               |
| 2      | Innovations used while executing previous work orders & Packaging material used in the previous work orders | 15         |               |
| 3      | Presentation for complete workplan (incl. no. of trips and duration) for IISER Berhampur                    | 10         |               |

### **CHAPTER -5: PRICE SCHEDULE/ FINANCIAL BID**

The Bill of Service/Work must be included in the technical offer as well as commercial offer. However, the technical offer should not contain any price information.

#### **PRICE SCHEDULE FOR SERVICE**

Tender No. IISERBPr/S&P/2025-26/07

- ❖ Consolidated amount inclusive of all taxes to be quoted as per the format mentioned below.

- ❖ (To be submitted on the letterhead of the bidder)

|                                                                                                                                                                                                                                                                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Date:                                                                                                                                                                                                                                                                                            |
| Tender for: <b>TRANSPORTATION &amp; RELOCATION SERVICES INCLUDING SPECIALISED MATERIAL HANDLING SERVICES FOR SCIENTIFIC &amp; RESEARCH EQUIPMENT and CONSUMABLES, MISCELLANEOUS ITEMS, etc. FROM IISER BERHAMPUR TRANSIT CAMPUS IN BERHAMPUR TO IISER BERHAMPUR PERMANENT CAMPUS IN LAUDIGAM</b> |
| Name of the Bidder/Insurer:                                                                                                                                                                                                                                                                      |
| Correspondence Address:                                                                                                                                                                                                                                                                          |
| Tel/Mob No.:                                                                                                                                                                                                                                                                                     |
| Email Id:                                                                                                                                                                                                                                                                                        |

| Sr. No       | Description of the items<br>(Refer Chapter-3)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Basic Rate offered by the bidder (INR) | GST% | Total Rate Including of GST in (INR) | Remarks (Insurance percentage considered) |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|------|--------------------------------------|-------------------------------------------|
| 1            | <p><b>Cumulative quote for Category 1, Category 2 &amp; Category 3 Items:</b><br/>           The Charges (inclusive of all) for Removal/De-installation Job, Packing, loading and transportation Job, Unloading, unpacking re-assembling/re-fitting and functional testing including all necessary Civil, Electrical and Mechanical works. (This includes Workers, Transport, packing material, Loading/Lashing, Transit Insurance (only for items listed in Category 3) etc. inclusive of all taxes.)</p> <p><b>Note:</b> The charges mentioned above must be inclusive of the insurance for the items listed in Chapter 7B during shifting from transit campus to permanent campus (Bidder should mention the insurance percentage on the value of items in the remarks column)</p> |                                        |      |                                      |                                           |
| <b>TOTAL</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                        |      |                                      |                                           |

Total Bid price in words: \_\_\_\_\_

Signature of Bidder:

Name:

Stamp

## **CHAPTER -6: ILLUSTRATION OF THE BID EVALUATION PROCESS**

### **STAGE 1: TECHNICAL BIDS EVALUATION**

| <b>Bidder details</b> | <b>Technical Marks Obtained</b> |
|-----------------------|---------------------------------|
| Bidder1               | 92                              |
| Bidder2               | 85                              |
| Bidder3               | 55                              |
| Bidder4               | 75                              |

#### **Bids Grading System**

| <b>Grade</b>  | <b>Range</b> | <b>Marks</b> |
|---------------|--------------|--------------|
| Outstanding   | 91-100       | 100          |
| Excellent     | 81-90        | 90           |
| Very Good     | 71-80        | 80           |
| Good          | 61-70        | 70           |
| Very Fair     | 51-60        | 60           |
| Fair          | 41-50        | 50           |
| Average       | 31-40        | 40           |
| Below Average | 21-30        | 30           |
| Poor          | 11-20        | 20           |
| Very Poor     | 1-10         | 10           |
| Zero          | 0            | 0            |

### **STAGE 2: CONVERSION OF TECHNICAL MARKS TO TECHNICAL SCORE**

| <b>Bidder details</b> | <b>Technical Score based on Grading System</b> |
|-----------------------|------------------------------------------------|
| Bidder1               | 100                                            |
| Bidder2               | 90                                             |
| Bidder3               | Rejected *                                     |
| Bidder4               | 80                                             |

- Since the eligible technical marks should be 75 & above, bidder 3 is rejected

### **STAGE 3: FINANCIAL BID EVALUATION**

| <b>Bidder details</b> | <b>Financial Bid Amount</b> |
|-----------------------|-----------------------------|
| Bidder1               | 1,30,000                    |
| Bidder2               | 1,20,000                    |
| Bidder4               | 1,00,000                    |

#### STAGE 4: CONVERSION OF FINANCIAL BID AMOUNT TO SCORE

| Bidder Details | Financial Bid Amount | Financial Score (LFB/F*100)        |
|----------------|----------------------|------------------------------------|
| Bidder1        | 1,30,000             | $100000/130000 \times 100 = 76.92$ |
| Bidder2        | 1,20,000             | $100000/120000 \times 100 = 83.33$ |
| Bidder4        | 1,00,000             | <b>100</b>                         |

LFB = Lowest Financial Bid, F = Quoted Amount

Consolidated Technical & Financial Score

| Bidder Details | Technical Score | Financial Score |
|----------------|-----------------|-----------------|
| Bidder 1       | 100             | 76.92           |
| Bidder 2       | 90              | 83.33           |
| Bidder 4       | 80              | 100             |

#### STAGE 5: COMBINED TECHNICAL AND FINANCIAL SCORE (CTFS) WITH WEIGHTAGE 70:30

| Bidder Details | Applying weights for the Technical Score & Financial Score | CTFS                    | Rank of the Bidder |
|----------------|------------------------------------------------------------|-------------------------|--------------------|
| Bidder1        | $100 \times (70/100) + 76.92 \times (30/100)$              | <b>93.07</b> (70+23.7)  | L1                 |
| Bidder2        | $90 \times (70/100) + 83.33 \times (30/100)$               | <b>87.99</b> (63+24.99) | L2                 |
| Bidder4        | $80 \times (70/100) + 100 \times (30/100)$                 | <b>86</b> (56+30)       | L3                 |

- All scores will be rounded off to two decimal places.

Stores & Purchase Officer

### CHAPTER – 7A: TECHNICAL SPECIFICATIONS

**Tender No.: IISERBpr/S&P/2025-26/07**

**Date: 07-03-2026**

#### List of items to be Relocated

| Sr. No. | Equipment Name                  | Manufacturer Name  | Model No.     | Qty | Dept. | Room No. | Scope of Work             |
|---------|---------------------------------|--------------------|---------------|-----|-------|----------|---------------------------|
| 1       | Portable Light Source           | Asahi              | Max 350       | 1   | DCS   | 401      | De-Install and Re-Install |
| 2       | Portable Xenon Light Source     | Ceaulight          | CEL-S500/3    | 1   | DCS   | 401      | De-Install and Re-Install |
| 3       | Microwave Reactor               | Anton Paar         | Monowave 5    | 1   | DCS   | 401      | P&T only                  |
| 4       | Hot air oven                    | Encryo             | NA            | 1   | DCS   | 401      | P&T only                  |
| 5       | Hot air oven                    | Thermofisher       | NA            | 1   | DCS   | 401      | P&T only                  |
| 6       | Tubefurnance                    | Nebertherm         | NA            | 1   | DCS   | 401      | P&T only                  |
| 7       | Tubefurnance 2 Zone             | Metrex Scientific  | MST-11(H)P    | 1   | DCS   | 401      | De-Install and Re-Install |
| 8       | Tubefurnance singleZone         | Ultimate Analytics |               | 1   | DCS   | 401      | P&T only                  |
| 9       | Muffle furnace                  | Daihan Scintific   | NA            | 1   | DCS   | 401      | P&T only                  |
| 10      | Muffle furnace                  | Scientech          | NA            | 1   | DCS   | 401      | P&T only                  |
| 11      | Bath sonicator                  | Multiple           | NA            | 1   | DCS   | 401      | P&T only                  |
| 12      | Probe sonicator                 | Sonics             | NA            | 1   | DCS   | 401      | P&T only                  |
| 13      | Magnetic Stirrers               | Tarson             | NA            | 4   | DCS   | 401      | P&T only                  |
| 14      | Magnetic Stirrers               | Aditya Scintific   | NA            | 7   | DCS   | 401      | P&T only                  |
| 15      | Weighing Balance                | Sartorius          | QUINTIX125    | 2   | DCS   | 401      | P&T only                  |
| 16      | Refrigerator                    | Samsung            | NA            | 1   | DCS   | 401      | P&T only                  |
| 17      | pH meter                        | Multiple           | NA            | 1   | DCS   | 401      | P&T only                  |
| 18      | High Vaccum Pump                | Edward             | NA            | 1   | DCS   | 401      | P&T only                  |
| 19      | 5 KV UPS with Batteries         | Multiple           | NA            | 1   | DCS   | 401      | P&T only                  |
| 20      | 2 KV UPS with batteries         | Multiple           | NA            | 1   | DCS   | 401      | P&T only                  |
| 21      | Xenon Light source              | Newport            | 66902         | 1   | DCS   | 401      | De-Install and Re-Install |
| 22      | Gas Chromatography              | Shimadzu           | GC-2030       | 1   | DCS   | 401      | De-Install and Re-Install |
| 23      | Gas Purification System         | Khesari            |               | 1   | DCS   | 401      | De-Install and Re-Install |
| 24      | Photo-chemical reactors (under  | Lelesil            | D8 & D6       | 2   | DCS   | 401&CIA  | P&T only                  |
| 25      | Microwave Reactor               | Anton Paar         | Monowave 4    | 2   | DCS   | 401      | De-Install and Re-Install |
| 26      | Rotary evaporator               | IKA                | RV 8          | 1   | DCS   | 401      | De-Install and Re-Install |
| 27      | Gas cylinders                   |                    |               | 9   | DCS   | 401      | P&T only                  |
| 28      | Chemicals                       |                    | 5 to 8 degree | 1   | DCS   | 401      | P&T only                  |
| 29      | Chemicals                       |                    | -20 degree c  | 1   | DCS   | 401      | P&T only                  |
| 30      | Chemicals                       |                    | room temper   | 2   | DCS   | 401      | P&T only                  |
| 31      | Microtech & accessories         |                    |               | 1   | DCS   | 406C     | De-Install and Re-Install |
| 32      | Laminar Air flow                | Igene labserv      | IG-GAF42      | 1   | DCS   | 406C     | P&T only                  |
| 33      | UV-vis-NIR Absorption Spectrom  | Agilent            | Cary 5000     | 1   | DCS   | CAIF     | De-Install and Re-Install |
| 34      | UV-VIS-NIR Spectrofluorometer + | Horiba             | Florolog-3    | 1   | DCS   | CAIF     | De-Install and Re-Install |
| 35      | Vaccum Oven                     | Being              | NA            | 1   | DCS   | CAIF     | P&T only                  |
| 36      | Agilent HPLC with UPS           | Agilent            | G7104C        | 1   | DCS   | CAIF     | De-Install and Re-Install |

|    |                                     |                         |                                   |   |     |          |                           |
|----|-------------------------------------|-------------------------|-----------------------------------|---|-----|----------|---------------------------|
| 37 | DLS BASE NANO PARTICLES             | Anton Paar              | LITESIZER                         | 1 | DCS | CAIF     | De-Install and Re-Install |
| 38 | HPLC system with UPS                | Agilent                 | G7104C                            | 1 | DCS | CAIF     | De-Install and Re-Install |
| 39 | GPC                                 | WATERS                  | 2414-RID, 1                       | 1 | DCS | CAIF     | Not supported             |
| 40 | Plate Reader                        | Molecular Device        | Molecular Devices. SpectraMax iD5 | 1 | DCS | CAIF     | De-Install and Re-Install |
| 41 | -80 fridge                          | ThermoFisher Sc         | 8120TF                            | 1 | DCS | Ground f | De-Install and Re-Install |
| 42 | Liquid Nitrogen tank for -80 fridge | ThermoFisher Sc         | 8120TF                            | 1 | DCS | Ground f | De-Install and Re-Install |
| 43 | HPLC with UPS, batteries, PC an     | Shimadzu                | Pump A, Pu                        | 1 | DCS | CAIF Ro  | De-Install and Re-Install |
| 44 | HPLC with UPS, batteries, PC an     | Waters                  | RID, PDA, S                       | 1 | DCS | CAIF Ro  | De-Install and Re-Install |
| 45 | Solar Simulator and accessories     | Advanced Photon         | SciSun-300-                       | 1 | DCS | CAIF     | De-Install and Re-Install |
| 46 | Belsorp Max-II (Includes PC, Deg    | Microtec                | Belsorp Max                       | 1 | DCS | 406C     | De-Install and Re-Install |
| 47 | Microwave Synthesizer and acce      | Anton Paar              | Monowave 4                        | 1 | DCS | CAIF     | De-Install and Re-Install |
| 48 | Microwave Digestor and access       | Anton Paar              | 80432921                          | 1 | DCS | CAIF     | De-Install and Re-Install |
| 49 | Centrifuge                          | Beckman Coulter         | JXN-30                            | 1 | DCS | CAIF     | De-Install and Re-Install |
| 50 | Centrifuge Avanti                   | Beckman Coulter         | J-E                               | 1 | DCS | CAIF     | De-Install and Re-Install |
| 51 | <b>Chemicals</b>                    | <b>minus 80 degrees</b> |                                   | 3 | DCS | CAIF     | P&T only                  |
| 52 | Microbalance                        | Mettler Toledo          | XPR26                             | 1 | DCS | Mass Sp  | De-Install and Re-Install |
| 53 | mBraun SPS                          | Mbraun                  | MB-SPS-5                          | 1 | DCS | 411B     | De-Install and Re-Install |
| 54 | 15 KVA UPS                          | BPE                     | DSII3115L1                        | 2 | DCS | Room N   | De-Install and Re-Install |
| 55 | 30 KVA UPS                          | BPE-                    | EPXT 3330L                        | 1 | DCS | Room N   | De-Install and Re-Install |
| 56 | 20 KVA UPS                          | Vertiv-                 | LiebertS 600                      | 1 | DCS | Room N   | De-Install and Re-Install |
| 57 | Dehumidifier                        | Aerial                  | ----                              | 1 | DCS | Room N   | P&T only                  |
| 58 | Refrigerator                        | Haier                   | ----                              | 1 | DCS | Room N   | P&T only                  |
| 59 | Cylinders                           | NA                      | -----                             | 6 | DCS | Room N   | P&T only                  |
| 60 | LCMS                                | waters                  | MS,PDA,Col                        | 1 | DCS | 115      | Not supported             |
| 61 | HRMS                                | waters                  | QToF, ALS,                        | 1 | DCS | 115      | Not supported             |
| 62 | GCMS                                | Thermo                  | GC, MS                            | 1 | DCS | 115      | Not supported             |
| 63 | CHNS Analyser                       | Elementar               | Unicube                           | 1 | DCS | 115      | De-Install and Re-Install |
| 64 | Electrasyn 2.0                      | IKA                     | NA                                | 2 | DCS | 411B     | P&T only                  |
| 65 | High pressure non stirrer auto cla  | Multiple                | NA                                | 1 | DCS | 411B     | P&T only                  |
| 66 | vacuum desiccator                   | Multiple                | NA                                | 2 | DCS | 411B     | P&T only                  |
| 67 | UV champer                          | Jain scientific         | NA                                | 1 | DCS | 411B     | P&T only                  |
| 68 | Digital Melting Point apparatus     | worldtech               | NA                                | 1 | DCS | 411B     | P&T only                  |
| 69 | Eyela low temperature bath with     | Eyela                   | NA                                | 3 | DCS | 411B     | P&T only                  |
| 70 | julabo cooling chiller              | Julabo                  | NA                                | 1 | DCS | 411B     | P&T only                  |
| 71 | Mettler Toledo Analytical Balance   | Mettler Toledo          | NA                                | 1 | DCS | 411B     | P&T only                  |
| 72 | Mettler Toledo Analytical Balance   | Mettler Toledo          | NA                                | 1 | DCS | 411B     | P&T only                  |
| 73 | Aditya Recirculation chiller RT08   | Aditya                  | NA                                | 2 | DCS | 411B     | P&T only                  |
| 74 | Corona discharge ozone generat      | Corona                  | NA                                | 1 | DCS | 411B     | P&T only                  |
| 75 | Buchi rotatory evaporator with ac   | Buchi                   | NA                                | 2 | DCS | 411B     | De-Install and Re-Install |

|     |                                   |                   |              |    |     |         |                           |
|-----|-----------------------------------|-------------------|--------------|----|-----|---------|---------------------------|
| 76  | Heidolph rotatory evaporator with | Heidolph          | Hel-VAP ML   | 1  | DCS | 411B    | De-Install and Re-Install |
| 77  | IKA rota vapor with vaccum pum    | IKA               | RV85096      | 1  | DCS | 411B    | De-Install and Re-Install |
| 78  | Sartorius weighing balance        | sartorius         | NA           | 2  | DCS | 411B    | P&T only                  |
| 79  | Laboratory Hot Air Oven           | Tempo             | NA           | 1  | DCS | 411B    | P&T only                  |
| 80  | Fridge with freezer compartment   | Labtech           | NA           | 2  | DCS | 411B    | P&T only                  |
| 81  | Lab Refrigerator                  | samsung           | NA           | 2  | DCS | 411B    | P&T only                  |
| 82  | photoreactor                      | Kessil            | NA           | 1  | DCS | 411B    | P&T only                  |
| 83  | Magnetic stirrers with hot plate  | IKA               | NA           | 10 | DCS | 411B    | P&T only                  |
| 84  | Magnetic stirrers with hot plate  | Aditya            | NA           | 9  | DCS | 411B    | P&T only                  |
| 85  | Vacuum pump with vacuum oil       | Multiple          | NA           | 4  | DCS | 411B    | P&T only                  |
| 86  | solvent cabinet                   | Multiple          | NA           | 2  | DCS | 411B    | P&T only                  |
| 87  | sonicator                         | Branson           | NA           | 1  | DCS | 411B    | P&T only                  |
| 88  | auto-desiccator cabinet           | Daihan            | NA           | 2  | DCS | 411B    | P&T only                  |
| 89  | Kugelrhor                         | Buchi             | NA           | 1  | DCS | 411B    | P&T only                  |
| 90  | Kugelrhor vaccum pump             | Buchi             | NA           | 1  | DCS | 411B    | P&T only                  |
| 91  | Mbraun Glove Box with UPS and     | Mbraun            | PRS-2131     | 1  | DCS | 411B    | De-Install and Re-Install |
| 92  | Aditya rota vapor with vaccum pu  | Aditya            |              | 1  | DCS | 411B    | De-Install and Re-Install |
| 93  | Gas purification panel            | Khesari           |              | 1  | DCS | 411B    | De-Install and Re-Install |
| 94  | Chemicals                         | 5 to 8 degree cel | 3 medium b   | 3  | DCS | 411B    | P&T only                  |
| 95  | Chemicals                         | -20 degree celciu | 1 large box  | 1  | DCS | 411B    | P&T only                  |
| 96  | Chemicals                         | Glove Box         | 1 small box  | 1  | DCS | 411B    | P&T only                  |
| 97  | Chemicals                         | room temperature  | 25 degree    | 2  | DCS | 411B    | P&T only                  |
| 98  | Zeiss Apotome Microscope and a    | ZEISS             | Zeiss Apoto  | 1  | DCS | 402     | P&T only                  |
| 99  | Centrifuge                        | Beckman Coulter   | Allegra X-30 | 1  | DCS | 402     | De-Install and Re-Install |
| 100 | Centrifuge                        | Beckman Coulter   | Microfuge 16 | 1  | DCS | 402     | De-Install and Re-Install |
| 101 | Rota Vapor                        | Heidolph          | Hel-VAP ML   | 1  | DCS | 402     | De-Install and Re-Install |
| 102 | Vacuum Pump                       | KNF               | N 816 Labop  | 1  | DCS | 402     | P&T only                  |
| 103 | High Vacuum                       | HHV Pump          | ED30 A       | 1  | DCS | 402     | P&T only                  |
| 104 | High Vacuum                       | Edwards           | NA           | 1  | DCS |         | P&T only                  |
| 105 | Chiller                           | Aditya Scientific | NA           | 1  | DCS | 402     | P&T only                  |
| 106 | Vortex                            | Tarson            | NA           | 1  | DCS | 402     | P&T only                  |
| 107 | UV Inspection Cabinet             | JSGW              | NA           | 1  | DCS | 402     | P&T only                  |
| 108 | Sonicator (UPS Connected)         | Branson           | NA           | 1  | DCS | 402     | P&T only                  |
| 109 | Electronic Weight                 | Sartorius         | NA           | 2  | DCS | 402     | P&T only                  |
| 110 | UPS                               | APS               | NA           | 1  | DCS | 402     | P&T only                  |
| 111 | Fridge                            | Samsung           | RT34R5438    | 2  | DCS | 402     | P&T only                  |
| 112 | Syringe Pump                      | kd Scientific     | LEGAT0200    | 1  | DCS | 402     | P&T only                  |
| 113 | Magnetic Stirrer                  | Cimarecipoly      | NA           | 1  | DCS | 402     | P&T only                  |
| 114 | Oven                              | Tempo Instrumen   | 111218D      | 1  | DCS | 402     | P&T only                  |
| 115 | UPS                               | APS               | NA           | 2  | DCS | Mass Sp | P&T only                  |
| 116 | Shaker                            | Tarsons           | NA           | 1  | DCS | Mass Sp | P&T only                  |
| 117 | 4°C Fridge                        | Lab Tech          | NA           | 1  | DCS | Mass Sp | P&T only                  |
| 118 | Digital Dry Bath                  | BIO-RAD           | SRC-500 GL   | 1  | DCS | Mass Sp | P&T only                  |
| 119 | Measuring Balance                 | Mettler Toledo    | XSR-65       | 1  | DCS | Mass Sp | De-Install and Re-Install |
| 120 | Trans Blot SD                     | BIO-RAD           | 221BR        | 1  | DCS | Mass Sp | P&T only                  |
| 121 | Power Pac Universal               | BIO-RAD           | NA           | 1  | DCS | Mass Sp | P&T only                  |

|     |                                                                   |                   |                                           |   |     |            |                           |
|-----|-------------------------------------------------------------------|-------------------|-------------------------------------------|---|-----|------------|---------------------------|
| 122 | Digital pH Meter                                                  | Mettler Toledo    | Seven Excel                               | 1 | DCS | Mass Sp    | P&T only                  |
| 123 | Avanti J-E Centrifuge                                             | Beckman Coulter   | Allgra                                    | 2 | DCS | Mass Sp    | De-Install and Re-Install |
| 124 | Centrifuge                                                        | Eppendrof         | 5420R & 54                                | 2 | DCS | Mass Sp    | P&T only                  |
| 125 | UPS                                                               | Fuji Electric     | Z103A4                                    | 1 | DCS | Mass Sp    | P&T only                  |
| 126 | Fridge (-20°C)                                                    | Lab Tech          | UF-330 Pre                                | 1 | DCS | Infront of | P&T only                  |
| 127 | Centrifuge                                                        | Eppendrof         | Centrifuge 5                              | 1 | DCS | Cell Cult  | P&T only                  |
| 128 | CO2 Incubators with UPS                                           | Thermo Scientific | Hera Cell 16                              | 2 | DCS | Cell Cult  | P&T only                  |
| 129 | Water Bath                                                        | Thermo Scientific | Precision GP                              | 1 | DCS | Cell Cult  | P&T only                  |
| 130 | Fluorescent Cell Imager                                           | BIO-RAD           | Zoe fluoresc                              | 1 | DCS | Cell Cult  | P&T only                  |
| 131 | Biosafety cabinet (BSL2 hood)                                     | Thermo Scientific | 1300 Series                               | 1 | DCS | Cell Cult  | De-Install and Re-Install |
| 132 | Cell Counter                                                      | Thermo Scientific | Countess 3                                | 1 | DCS | Cell Cult  | P&T only                  |
| 133 | Liq Nitrogen container with cells (need to transfer with Liq. N2) | Thermo Scientific | NA                                        | 1 | DCS | Cell Cult  | P&T only                  |
| 134 | Vortex                                                            | Tarsons           | SPINIX                                    | 1 | DCS | Mass Sp    | P&T only                  |
| 135 | Microbalance                                                      | Mettler Toledo    | XPR26                                     | 1 | DCS | Mass Sp    | P&T only                  |
| 136 | Lyophilizer                                                       | Christ            | Alpha 2-4 LS                              | 1 | DCS | Mass Sp    | De-Install and Re-Install |
| 137 | Inverted microscope                                               | Leica             | Leica DMI1                                | 1 | DCS | Cell Cult  | De-Install and Re-Install |
| 138 | Combiflash                                                        | Teledyne          |                                           | 1 | DCS | 402        | P&T only                  |
| 139 | Gas purification panel                                            | Rashmita Traders  |                                           | 1 | DCS | 402        | De-Install and Re-Install |
| 140 | Shaker Incubator                                                  | Eppendrof         | INNOVA@4                                  | 1 | DCS | 402        | P&T only                  |
| 141 | Gas Cylinders (N2 4 and Ar 2, CO2 2) cylinders                    |                   |                                           | 8 | DCS | 402        | P&T only                  |
| 142 | JASCO UV                                                          | JASCO             | V770                                      | 1 | DCS | 402        | De-Install and Re-Install |
| 143 | Chemicals                                                         | 5 to 8 degree cel | 2 medium b                                | 2 | DCS | 402        | P&T only                  |
| 144 | Chemicals                                                         | -20 degree celciu | 1 Large box                               | 1 | DCS | 402        | P&T only                  |
| 145 | Chemicals                                                         | room temperature  | 25 degree                                 | 2 | DCS | 402        | P&T only                  |
| 146 | Rotavapors with vacuum pump                                       | Buchi             | R-300HL (2 pc), V-300 (3 pc), R300E (1pc) | 3 | DCS | 411A       | De-Install and Re-Install |
| 147 | Chillers                                                          | Aditya            | RT- 08025 (2 pc), SRC500-GL               | 3 | DCS | 411A       | P&T only                  |
| 148 | Low temperature bath                                              | Julabo            | NA                                        | 1 | DCS | 411A       | P&T only                  |
| 149 | Low temperature bath                                              | Siskin            | NA                                        | 2 | DCS | 411A       | P&T only                  |
| 150 | Refrigerators                                                     | Multiple          | NA                                        | 4 | DCS | 411A       | P&T only                  |
| 151 | Hot air oven                                                      | Daihan            | NA                                        | 1 | DCS | 411A       | P&T only                  |
| 152 | Hot air oven                                                      | Ancryo            | NA                                        | 1 | DCS | 411A       | P&T only                  |
| 153 | Weighing balances                                                 | Sartorius         | NA                                        | 6 | DCS | 411A       | P&T only                  |
| 154 | vacuum pumps (high)                                               | Multiple          | NA                                        | 6 | DCS | 411A       | P&T only                  |
| 155 | vacuum pumps (normal)                                             | KNF               | NA                                        | 1 | DCS | 411A       | P&T only                  |
| 156 | Glove box and accessories                                         | MBraun            | Project No.                               | 1 | DCS | Glove Bo   | De-Install and Re-Install |
| 157 | UPS for glove box with batteries                                  | BPE               | NA                                        | 1 | DCS | Glove Bo   | De-Install and Re-Install |

|     |                                    |                   |               |      |     |      |                           |
|-----|------------------------------------|-------------------|---------------|------|-----|------|---------------------------|
| 158 | Centrifuge                         | Beckman Coulter   | Optima XPN    | 1    | DCS | 411A | De-Install and Re-Install |
| 159 | Sonicator                          | Elma              | NA            | 1    | DCS | 411A | P&T only                  |
| 160 | Ozonolyzer                         | Ozone engineers   | NA            | 1    | DCS | 411A | P&T only                  |
| 161 | Magnetic Stirrers                  | Ika               | NA            | 7    | DCS | 411A | P&T only                  |
| 162 | Dessicator cabinets                | Multiple          | NA            | 4    | DCS | 411A | P&T only                  |
| 163 | Vacuum dessicators                 | Tarsons           | NA            | 6    | DCS | 411A | P&T only                  |
| 164 | Photochemical reactors and lamp    | Multiple          | NA            | 20   | DCS | 411A | P&T only                  |
| 165 | Magnetic Stirrers                  | Mutiple           | NA            | 15 + | DCS | 411A | P&T only                  |
| 166 | UV cabinets                        | Multiple          | NA            | 3    | DCS | 411A | P&T only                  |
| 167 | Gas cylinders                      | Multiple          | NA            | 16   | DCS | 411A | P&T only                  |
| 168 | Syringe pumps                      | KDS               | NA            | 2    | DCS | 411A | P&T only                  |
| 169 | Stabilizers                        | Multiple          | NA            | 3    | DCS | 411A | P&T only                  |
| 170 | Gas purification panel             | Khesari           | NA            | 1    | DCS | 411A | De-Install and Re-Install |
| 171 | Chemicals                          | 5 to 8 degree cel | 3 medium b    | 5    | DCS | 411A | P&T only                  |
| 172 | Chemicals                          | -20 degree celciu | 1 medium b    | 1    | DCS | 411A | P&T only                  |
| 173 | Chemicals                          | Glove Box         | 4 medium b    | 4    | DCS | 411A | P&T only                  |
| 174 | Chemicals                          | room temperature  | 25 degree     | 2    | DCS | 411A | P&T only                  |
| 175 | Low temp reactor                   | siskin            | NA            | 1    | DCS | 403A | P&T only                  |
| 176 | Julabo low temp reactor            | Julabo            | NA            | 1    | DCS | 403A | P&T only                  |
| 177 | Aditya Recirculation chiller RT08  | Aditya            | NA            | 2    | DCS | 403A | P&T only                  |
| 178 | Mbraun Glove Box with UPS and      | Mbraun            | PRS2130       | 1    | DCS | 403A | De-Install and Re-Install |
| 179 | Buchi rotatory evaporator with ac  | Buchi             | R300EL        | 2    | DCS | 403A | De-Install and Re-Install |
| 180 | Sartorius weighing balance         | sartorius         | NA            | 5    | DCS | 403A | P&T only                  |
| 181 | Laboratory Hot Air Oven            | Tempo             | NA            | 1    | DCS | 403A | P&T only                  |
| 182 | Fridge with freezer compartment    | Labtech           | NA            | 2    | DCS | 403A | P&T only                  |
| 183 | Lab Refrigerator                   | LG                | NA            | 1    | DCS | 403A | P&T only                  |
| 184 | Lab Refrigerator                   | samsung           | NA            | 1    | DCS | 403A | P&T only                  |
| 185 | Recirculation chiller              | Local             | NA            | 1    | DCS | 403A | P&T only                  |
| 186 | Magnetic stirrers with hot plate   | Daihan            | NA            | 2    | DCS | 403A | P&T only                  |
| 187 | Magnetic stirrers with hot plate   | Tarson            | NA            | 9    | DCS | 403A | P&T only                  |
| 188 | Magnetic stirrers with hot plate   | Remi              | NA            | 13   | DCS | 403A | P&T only                  |
| 189 | Magnetic stirrers with hot plate   | Aditya            | NA            | 5    | DCS | 403A | P&T only                  |
| 190 | Vacuum pump with vacuum oil        | HHV               | NA            | 1    | DCS | 403A | P&T only                  |
| 191 | Vacuum pump with vacuum oil        | Edward            | NA            | 4    | DCS | 403A | P&T only                  |
| 192 | solvent cabinet                    | Multiple          | NA            | 4    | DCS | 403A | P&T only                  |
| 193 | vacuum desiccator                  | Multiple          | NA            | 7    | DCS | 403A | P&T only                  |
| 194 | UV champer                         | Jain scientific   | NA            | 1    | DCS | 403A | P&T only                  |
| 195 | HPLC                               | Waters            | Pump, UV-V    | 1    | DCS | 215  | De-Install and Re-Install |
| 196 | Cylinders (N2- 7, Ar-2, Mixture-1, | Local             |               | 13   | DCS | 403A | P&T only                  |
| 197 | Gas Regulators                     | Local             |               | 7    | DCS | 403A | P&T only                  |
| 198 | Gas Purification System            | Duttco            |               | 1    | DCS | 403A | De-Install and Re-Install |
| 199 | Filtration Pump                    | Local             |               | 1    | DCS | 403A | P&T only                  |
| 200 | Chemicals                          | Freeze chemical   | 5 to 8 degree | 2    | DCS | 403A | P&T only                  |
| 201 | Chemicals                          | Freeze chemical   | -20 degree c  | 2    | DCS | 403A | P&T only                  |
| 202 | Chemicals                          | Glove Box low te  | -20 degree    | 2    | DCS | 403A | P&T only                  |

|     |                                                                                                          |                    |               |    |     |      |                           |
|-----|----------------------------------------------------------------------------------------------------------|--------------------|---------------|----|-----|------|---------------------------|
| 203 | Chemicals                                                                                                | room temperature   | 25 degree     | 1  | DCS | 403A | P&T only                  |
| 204 | Two port Mbraun Glove Box with                                                                           | Mbraun Company     | Project No.   | 1  | DCS | 403B | De-Install and Re-Install |
| 205 | Refrigerator (single door)                                                                               | labtech            | SRC500HC-     | 2  | DCS | 403B | P&T only                  |
| 206 | 2 x deep freezer (double door)                                                                           | samsung            | RT34R5438     | 2  | DCS | 403B | P&T only                  |
| 207 | rota evaporator with chiller and a                                                                       | Buchi              | NA            | 3  | DCS | 403B | De-Install and Re-Install |
| 208 | rota evaporator with chiller                                                                             | Ikea               | NA            | 1  | DCS | 403B | De-Install and Re-Install |
| 209 | Oven beign                                                                                               | Bieng              | BPG-9070A     | 1  | DCS | 403B | P&T only                  |
| 210 | Heating oven                                                                                             | EIE                | 101DP216      | 1  | DCS | 403B | P&T only                  |
| 211 | Oven(vacuum oven) bieng with s                                                                           | Bieng              | NA            | 1  | DCS | 403B | P&T only                  |
| 212 | Karlfischer titrator                                                                                     | Mettler            | ID-023965 (   | 1  | DCS | 403B | De-Install and Re-Install |
| 213 | Desiccators                                                                                              | Torsion and Boro   | NA            | 1  | DCS | 403B | P&T only                  |
| 214 | Melting point apparatus                                                                                  | EI                 | Model:935     | 1  | DCS | 403B | P&T only                  |
| 215 | 3 x Weighing balance                                                                                     | Sartorius          | QUINTIX125    | 4  | DCS | 403B | P&T only                  |
| 216 | UV chamber                                                                                               | Patnaik scientific | NA            | 1  | DCS | 403B | P&T only                  |
| 217 | Ultrasonic Bath                                                                                          | Brandson           | CPX3800H-     | 1  | DCS | 403B | P&T only                  |
| 218 | 11 x Vacuum pumps with acceso                                                                            | Edward             | NA            | 8  | DCS | 403B | P&T only                  |
| 219 | 14 x Gas (N2 and Ar, CO2) cylind                                                                         | Vardayani          | NA            | 10 | DCS | 403B | P&T only                  |
| 220 | Cryogenic Liquid N2 storage con                                                                          | Multiple           | NA            | 1  | DCS | 403B | P&T only                  |
| 221 | Low temperature immersion cool                                                                           | siskin             | NA            | 1  | DCS | 403B | P&T only                  |
| 222 | Magnetic stirrers with hot plate                                                                         | IKA/Aditya         | NA            | 22 | DCS | 403B | P&T only                  |
| 223 | Chillers                                                                                                 | Aditya, IKA        | NA            | 1  | DCS | 403B | P&T only                  |
| 224 | Gas Purification System                                                                                  | Duttco             |               | 1  | DCS | 403B | De-Install and Re-Install |
| 225 | Chemicals                                                                                                | Freeze chemical    | 5 to 8 degree | 5  | DCS | 403B | P&T only                  |
| 226 | Chemicals                                                                                                | Freeze chemical    | -20 degree c  | 1  | DCS | 403B | P&T only                  |
| 227 | Chemicals                                                                                                | low temperature    | -20 degree    | 2  | DCS | 403B | P&T only                  |
| 228 | Chemicals                                                                                                | room temperature   | 25 degree     | 3  | DCS | 403B | P&T only                  |
| 229 | Spectrofluorometer                                                                                       | Edinburg           | F55           | 1  | DCS | 408  | De-Install and Re-Install |
| 230 | Spectrophotometer                                                                                        | Jasco              | V-700         | 2  | DCS | 408  | De-Install and Re-Install |
| 231 | FTIR                                                                                                     | Bruker             | Tensor        | 1  | DCS | 408  | De-Install and Re-Install |
| 232 | Lifespec                                                                                                 | Edinburg           | LifeSpecII    | 1  | DCS | 408  | De-Install and Re-Install |
| 233 | Polarimeter                                                                                              | Rudolph            | (Rudolph Po   | 2  | DCS | 408  | P&T only                  |
| 234 | Magnetic Susceptibility balance                                                                          | Sherwood Scienti   | NA            | 1  | DCS | 408  | P&T only                  |
| 235 | Electrochemical Workstation                                                                              | Ch Instrument      | CHI 760E      | 1  | DCS | 408  | P&T only                  |
| 236 | Scanning electron microscope/101980702 (Main system, 2 computers, 2 coater with unit, vaccume pump), UPS | HITACHI            | Flexsen 100   | 1  | DPS |      | De-Install and Re-Install |
| 237 | Benchtop powder XRD-Rigaku/BD68000116-01, Chiller, UPS                                                   | Rigaku             | Miniflex-600  | 1  | DPS |      | De-Install and Re-Install |

|     |                                                           |                                                     |            |    |     |  |                           |
|-----|-----------------------------------------------------------|-----------------------------------------------------|------------|----|-----|--|---------------------------|
| 238 | UV VIS Spectrophotometer/SN-A11695503819                  | SHIMADZU                                            | Shimadzu U | 1  | DPS |  | De-Install and Re-Install |
| 239 | Spectrofluorophotometer/SN-A40245500988                   | Shimadzu                                            | Shimadzu R | 1  | DPS |  | De-Install and Re-Install |
| 240 | water purification system milli q merck/CAT No- SUREPRONG | Milli-Q (Sureprof Dual Filter Prefiltration system) |            | 1  | DPS |  | De-Install and Re-Install |
| 241 | Ion sputter/1966-01 (carbon cutting unit + Vacuum Pump    | HITACHI                                             | MC1000     | 1  | DPS |  | P&T only                  |
| 242 | AFM/1B497, Anti Vibration Tables                          | BRUKER                                              | Innova     | 2  | DPS |  | De-Install and Re-Install |
| 243 | Rheometer (Main unit, Vacuum pump, computer, accessories) | Anton Paar                                          | MCR 302    | 1  | DPS |  | De-Install and Re-Install |
| 244 | Raman Spectrometer /22QR52                                | Renishaw                                            | 22QR52     | 1  | DPS |  | De-Install and Re-Install |
| 245 | FTIR/PS16190215 (Includes Hydraulic press                 | BRUKER                                              | TENSOR II  | 1  | DPS |  | De-Install and Re-Install |
| 246 | Electrospinning                                           | E-Spin Nanotech                                     | Super ES-2 | 1  | DPS |  | De-Install and Re-Install |
| 247 | spray pyrolysis equipment                                 | MultiNozzle spraying system (Holmarc)               | HO-TH-04C  | 1  | DPS |  | De-Install and Re-Install |
| 248 | Hydrothermal reactor                                      | AMAR Equipment Pvt. Ltd.                            |            | 1  | DPS |  | P&T only                  |
| 249 | Microwave reactor                                         | Raga Scientific                                     | NA         | 1  | DPS |  | P&T only                  |
| 250 | Thermal Vapour Deposition system                          | RAN VAC                                             | NA         | 1  | DPS |  | De-Install and Re-Install |
| 251 | Probe sonicator/2018030065                                | Sonics                                              |            | 1  | DPS |  | P&T only                  |
| 252 | Spin coater                                               | Shawtec                                             | SM-150     | 1  | DPS |  | P&T only                  |
| 253 | Micro wt. Balance                                         | Quintix, Santorius                                  | NA         | 2  | DPS |  | P&T only                  |
| 254 | Centrifuge/ZDLN-37631,ZDLN-04613                          | Remi                                                |            | 2  | DPS |  | P&T only                  |
| 255 | Sonicator                                                 | LABMAN, Scientific Instruments                      |            | 1  | DPS |  | P&T only                  |
| 256 | Hot Plate                                                 | Tarson                                              |            | 5  | DPS |  | P&T only                  |
| 257 | Muffle Furnace                                            | Metrex, Scientific Instrument                       |            | 2  | DPS |  | P&T only                  |
| 258 | Electrochemical Analyzer workstation/11347                | CH Instruments                                      |            | 1  | DPS |  | P&T only                  |
| 259 | Printer                                                   | Canon                                               |            | 1  | DPS |  | P&T only                  |
| 260 | several electronic instruments                            |                                                     |            | 40 | DPS |  | P&T only                  |
| 261 | O2 cylinder                                               |                                                     |            | 1  | DPS |  | P&T only                  |
| 262 | CO cylinder (Empty)                                       |                                                     |            | 1  | DPS |  | P&T only                  |
| 263 | Humidity Chamber                                          | Sciencetech                                         | NA         | 1  | DPS |  | P&T only                  |
| 264 | Hydraulic Press/18HPJUN549                                |                                                     |            | 1  | DPS |  | P&T only                  |
| 265 | Muffle furnace                                            |                                                     |            | 1  | DPS |  | P&T only                  |
| 266 | Hot air Oven                                              |                                                     |            | 1  | DPS |  | P&T only                  |
| 267 | Spectrometer with TCSPC & Accessories/H1112               | EDINBURGH Ins                                       | FLS1000    | 1  | DPS |  | De-Install and Re-Install |

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|-----|-------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-----------------------------|---|-----|--------------------------|---------------------------|
| 268 | MODULAR GLOVE BOX (Chiller-DaiChi)                                                                                                        | DANVEC + HHV                         | NA                          | 3 | DPS |                          | De-Install and Re-Install |
| 269 | Hall set up (Tesla Meter-F71, Fast hall-M91, Temp Controller-336, Electromagnet Power Supply-643, Electromagnet-EM4V, Chiller, UPS-30kVA) | LAKE SHORE                           | 8600 Series                 | 1 | DPS |                          | De-Install and Re-Install |
| 270 | Photoelectron Spectrometer in Air                                                                                                         | HITACHI                              | RIKEN KEIK                  | 1 | DPS |                          | P&T only                  |
| 271 | IPCE/EQE System                                                                                                                           | Enlitech                             | NA                          | 1 | DPS |                          | De-Install and Re-Install |
| 272 | Centrifuge                                                                                                                                | Eppendorf                            | 5430R                       | 1 | DPS |                          | P&T only                  |
| 273 | Plasma Cleaner                                                                                                                            | Femtoscience                         | Cute                        | 1 | DPS |                          | P&T only                  |
| 274 | Surface Profiler                                                                                                                          | Bruker                               | Dektak XT                   | 1 | DPS |                          | P&T only                  |
| 275 | Drop Shape Analyzer/Cotact angle measurement                                                                                              | KRUSS                                | NA                          | 1 | DPS |                          | P&T only                  |
| 276 | Four Probe                                                                                                                                | Kaivo                                | NA                          | 1 | DPS |                          | P&T only                  |
| 277 | UV light curing system                                                                                                                    | Kaivo                                | NA                          | 1 | DPS |                          | P&T only                  |
| 278 | Hot Air Oven                                                                                                                              | Cole-Parmer                          | NA                          | 1 | DPS |                          | P&T only                  |
| 279 | Refrigerator                                                                                                                              | Samsung                              | RT56K6378                   | 1 | DPS |                          | P&T only                  |
| 280 | Solar Simulator                                                                                                                           | Enlitech                             | NA                          | 1 | DPS |                          | De-Install and Re-Install |
| 281 | OLED Characterization Setup                                                                                                               | Hamamatsu                            | PMA-12                      | 1 | DPS |                          | De-Install and Re-Install |
| 282 | Electrochemical Analyzer/Impedance analyzer                                                                                               | Metrohm                              | Autolab                     | 1 | DPS |                          | P&T only                  |
| 283 | Laser Cutter                                                                                                                              | HGTech                               | LSF20D                      | 1 | DPS |                          | P&T only                  |
| 284 | LED Solar Simulator                                                                                                                       | SINUS 70, Wavel                      | SINUS 70                    | 1 | DPS |                          | De-Install and Re-Install |
| 285 | Magnetic Stirrer                                                                                                                          | Stuart-2, Tarson-                    | NA                          | 6 | DPS |                          | P&T only                  |
| 286 | Covered Hot plate                                                                                                                         |                                      |                             | 1 | DPS |                          | P&T only                  |
| 287 | Digital power analyzer                                                                                                                    | Yokogawa                             |                             | 1 | DPS |                          | P&T only                  |
| 288 | 3D Printer                                                                                                                                | Makerbot                             | NA                          | 1 | DPS |                          | P&T only                  |
| 289 | Schelink Line System                                                                                                                      |                                      |                             | 1 | DPS |                          | P&T only                  |
| 290 | Thermal Evaporator                                                                                                                        | HHV advanced Technologies, Bangalore |                             | 1 | DPS |                          | De-Install and Re-Install |
| 291 | Thin film deposition sputtering/PVD System                                                                                                | Kurt J. Lesker                       | PVD 75 PRO LINE             | 1 | DPS | Chiller, UPS, Compressor | De-Install and Re-Install |
| 292 | Closed cycle Cryostat Attocube                                                                                                            | Attocube                             | CRYO-MECH, PT410-RM/APS-100 | 1 | DPS | Chiller, U               | De-Install and Re-Install |
| 293 | Electromagnet/table with cryostat                                                                                                         | GMW                                  | GMW 3473-70                 | 1 | DPS | Chiller                  | P&T only                  |
| 294 | Pulsed LASER deposition system                                                                                                            | TSST                                 | NA                          | 1 | DPS | UPS                      | De-Install and Re-Install |
| 295 | Scanning probe microscope AFM                                                                                                             | oxford                               | Cypher asylum Research AFM  | 1 | DPS | UPS                      | De-Install and Re-Install |
| 296 | Langmuir-Blodgett System                                                                                                                  | Langmuir Systems                     | KSV-Nima                    | 1 | DPS |                          | P&T only                  |
| 297 | Wire Bonder                                                                                                                               | TPT                                  | 1pt-HB10                    | 1 | DPS |                          | P&T only                  |

|     |                                                  |                           |              |   |     |  |                           |
|-----|--------------------------------------------------|---------------------------|--------------|---|-----|--|---------------------------|
| 298 | Impedence Analyser/BST70954                      | Novocontrol               | AUTOLAB      | 1 | DPS |  | P&T only                  |
| 299 | Probe Station Table and Microscope               | Everbeing                 | NA           | 1 | DPS |  | P&T only                  |
| 300 | High temp conductivity set up and accessories    | NORECS                    | NA           | 1 | DPS |  | P&T only                  |
| 301 | Digital Storage Oscilloscope                     | Tektronix                 |              | 1 | DPS |  | P&T only                  |
| 302 | Digital Storage Oscilloscope                     | Keysight                  |              | 1 | DPS |  | P&T only                  |
| 303 | Sourcemeater                                     | Keysight                  |              | 1 | DPS |  | P&T only                  |
| 304 | Source measurement Unit                          | Keysight                  |              | 2 | DPS |  | P&T only                  |
| 305 | Voltage/Current Preamplifier                     | SRS, USA                  |              | 2 | DPS |  | P&T only                  |
| 306 | Ferroelectric Analyzer                           | Aixacct, Germany          |              | 1 | DPS |  | P&T only                  |
| 307 | Nano voltmeter                                   | KEITHLEY                  |              | 1 | DPS |  | P&T only                  |
| 308 | Current source                                   | KEITHLEY                  |              | 1 | DPS |  | P&T only                  |
| 309 | arbitrary wave generator                         | KEYSIGHT                  |              | 1 | DPS |  | P&T only                  |
| 310 | arbitrary function generator                     | Tektronix                 |              | 1 | DPS |  | P&T only                  |
| 311 | Picoammeter/voltage source                       | KEITHLEY                  |              | 1 | DPS |  | P&T only                  |
| 312 | LCR Meter                                        | KEYSIGHT                  |              | 1 | DPS |  | P&T only                  |
| 313 | Lock in Amplifier                                | Stanford Research Systems |              | 1 | DPS |  | P&T only                  |
| 314 | Spectrum analyser                                | Stanford Research Systems |              | 1 | DPS |  | P&T only                  |
| 315 | High Proformance frequency analyzer              | NOVOCONTR OL              |              | 1 | DPS |  | P&T only                  |
| 316 | Balance table                                    |                           |              | 1 | DPS |  | P&T only                  |
| 317 | Spin Coater with Vacuum Pump                     | Apex                      |              | 1 | DPS |  | P&T only                  |
| 318 | Ultrasonicator                                   | Lab man                   |              | 1 | DPS |  | P&T only                  |
| 319 | vacuum desiccator with Vacuum pump               |                           |              | 2 | DPS |  | P&T only                  |
| 320 | Dehumidifier                                     | Aerial                    |              | 1 | DPS |  | P&T only                  |
| 321 | Hot plate                                        | Stuart                    |              | 1 | DPS |  | P&T only                  |
| 322 | Quantstudio 6                                    | Thermo                    | qRT PCR      | 1 | DBS |  | De-Install and Re-Install |
| 323 | Freezer -80                                      | pHCBi                     |              | 1 | DBS |  | De-Install and Re-Install |
| 324 | Gel-Doc                                          | Bio-Rad                   |              | 1 | DBS |  | De-Install and Re-Install |
| 325 | AKTA PURIFICATION SYSTEM                         | CYTIVA                    | CYTIVA       | 1 | DBS |  | De-Install and Re-Install |
| 326 | Thermo Biosafety cabinet (3 <sup>rd</sup> floor) | Thermo                    | Biosafety ca | 1 | DBS |  | P&T only                  |
| 327 | Growth chamber                                   | Percival                  | AR95 (1) &   | 5 | DBS |  | P&T only                  |
| 328 | Incubator shaker                                 | Eppendorf                 | 42 (1) 42R ( | 3 | DBS |  | P&T only                  |
| 329 | Centrifuge                                       | Beckmann coulte           | Allegra      | 2 | DBS |  | De-Install and Re-Install |
| 330 | Beckmann coulter Avanti highspped centrifuge     | Beckmann coulte           | Beckmann c   | 2 | DBS |  | De-Install and Re-Install |
| 331 | Apotome Microscope                               | Zeiss                     | Observer-2   | 1 | DBS |  | P&T only                  |
| 332 | Stereozoom Microscope                            | Zeiss                     | V20          | 1 | DBS |  | P&T only                  |
| 333 | Ultracentrifuge                                  | Beckmann coulte           | XPN100       | 1 | DBS |  | De-Install and Re-Install |

**CHAPTER - 7B: LIST OF ITEMS THAT NEED INSURANCE**

| Sr. No. | Equipment Name                                                                                                                           | Manufacturer Name | Model No.                   | Qty | Value in INR | Functions | Dept. |
|---------|------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-----------------------------|-----|--------------|-----------|-------|
| 1       | UV-VIS-NIR Spectrofluoromet                                                                                                              | Horiba            | Fluorolog-3                 | 1   | 1890000      | Yes       | DCS   |
| 2       | Belsorp Max-II (Includes PC,                                                                                                             | Microtec          | Belsorp Max-II              | 1   | 4487490      | Yes       | DCS   |
| 3       | Microwave Digestor and acc                                                                                                               | Anton Paar        | 80432921                    | 1   | 3776144.32   | Yes       | DCS   |
| 4       | Centrifuge                                                                                                                               | Beckman Coulter   | JXN-30                      | 1   | 4056360      | Yes       | DCS   |
| 5       | Centrifuge Avanti                                                                                                                        | Beckman Coulter   | J-E                         | 1   | 4056360      | Yes       | DCS   |
| 6       | LCMS                                                                                                                                     | waters            | MS,PDA,Column Co            | 1   | 18054754.1   | Yes       | DCS   |
| 7       | HRMS                                                                                                                                     | waters            | QToF, ALS, Pump, N          | 1   | 9880000      | Yes       | DCS   |
| 8       | CHNS Analyser                                                                                                                            | Elementar         | Unicube                     | 1   | 2891720      | Yes       | DCS   |
| 9       | Centrifuge                                                                                                                               | Beckman Coulter   | Allegra X-30R Centri        | 1   | 4056360      | Yes       | DCS   |
| 10      | Centrifuge                                                                                                                               | Beckman Coulter   | Microfuge 16 Centrif        | 1   | 4056360      | Yes       | DCS   |
| 11      | Avanti J-E Centrifuge                                                                                                                    | Beckman Coulter   | Allgra                      | 2   | 4056360      | Yes       | DCS   |
| 12      | Mbraun Glove Box with UPS                                                                                                                | Mbraun            | PRS2130                     | 1   | 7975760      | Yes       | DCS   |
| 13      | Scanning electron microscope/101980702 (Main system, 2 computers, 2 coater with unit, vacume pump), UPS                                  | HITACHI           | Flexsen 1002                | 1   | 2838528      | Yes       | DPS   |
| 14      | AFM/1B497, Anti Vibration Tables                                                                                                         | BRUKER            | Innova                      | 2   | 2641520      | Yes       | DPS   |
| 15      | Raman Spectrometer / 22QR52                                                                                                              | Renishaw          | 22QR52                      | 1   | 2720736      | Yes       | DPS   |
| 16      | Spectrometer with TCSPC & Accessories/H1112                                                                                              | EDINBURGH Instru  | FLS1000                     | 1   | 4338235.8    | Yes       | DPS   |
| 17      | MODULAR GLOVE BOX (Chiller-DaiChi)                                                                                                       | DANVEC + HHV      | NA                          | 3   | 11219400     | Yes       | DPS   |
| 18      | Hall set up (Tesla Meter-F71, Fast hall-M91, Temp Controller-336, Electromagnet Power Supply-643, Electromagnet-EM4V, Chiller, UPS-30kVA | LAKE SHORE        | 8600 Series                 | 1   | 4812500      | Yes       | DPS   |
| 19      | Photoelectron Spectrometer in Air                                                                                                        | HITACHI           | RIKEN KEIKI                 | 1   | 4158000      | Yes       | DPS   |
| 20      | IPCE/EQE System                                                                                                                          | Enlitech          | NA                          | 1   | 2091600      | Yes       | DPS   |
| 21      | OLED Characterization Setup                                                                                                              | Hamamatsu         | PMA-12                      | 1   | 2656459.44   | Yes       | DPS   |
| 22      | Thin film deposition sputtering/PVD System                                                                                               | Kurt J. Lesker    | PVD 75 PRO LINE             | 1   | 13665600     | Yes       | DPS   |
| 23      | Closed cycle Cryostat Attocube                                                                                                           | Attocube          | CRYO-MECH, PT410-RM/APS-100 | 1   | 11218409.3   | Yes       | DPS   |
| 24      | Electromagnet/table with cryostat                                                                                                        | GMW               | GMW 3473-70                 | 1   | 2802571.2    | Yes       | DPS   |
| 25      | Pulsed LASER deposition system                                                                                                           | TSST              | NA                          | 1   | 10150920     | Yes       | DPS   |
| 26      | Scanning probe microscope AFM                                                                                                            | oxford            | Cypher asylum Research AFM  | 1   | 8408400      | Yes       | DPS   |
| 27      | Impedence Analyser/BST70954                                                                                                              | Novocontrol       | AUTOLAB                     | 1   | 3753959.04   | Yes       | DPS   |
| 28      | High temp conductivity set up and accessories                                                                                            | NORECS            | NA                          | 1   | 6492662.52   | Yes       | DPS   |
| 29      | Ultracentrifuge                                                                                                                          | Beckmann coulter  | XPN100                      | 1   | 2420000      | Yes       | DPS   |

**Annexure – ‘A’****FORMAT OF COMPLIANCE STATEMENT OF SPECIFICATIONS****Tender No.: IISERBpr/S&P/2025-26/07****Date: 07-03-2026**

| <b>Sr. No.</b> | <b>Description</b>                                                 | <b>Specification</b> | <b>Compliance<br/>(Yes/No)</b> |
|----------------|--------------------------------------------------------------------|----------------------|--------------------------------|
| 1              | List of items to be Relocated<br>(Details as per Chapter - 7A)     | Sr. No. (01-333)     |                                |
| 2              | List of items that need insurance<br>(Details as per Chapter – 7B) | Sr. No. (01-29)      |                                |

**Note:**

Bidders are required to fill this table as per the specifications given in the **Chapter-7A & Chapter-7B** of this Tender Document. The points need to be reproduced in the table at Column No 4 and then fill in the relevant details for each specification.

Signature of the Bidder

**Annexure – ‘B’**

**CHECKLIST FOR EVALUATION**

| Sr. No | Name of the item                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Whether Submitted (Yes Or no) | Remarks |
|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------|
| 1.     | Letter of interest clearly indicating the project reference                                                                                                                                                                                                                                                                                                                                                                                                                         |                               |         |
| 2.     | Detail Company Information with Organization structure                                                                                                                                                                                                                                                                                                                                                                                                                              |                               |         |
| 3.     | Self-attested copies of PAN, GST, ESI, EPF                                                                                                                                                                                                                                                                                                                                                                                                                                          |                               |         |
| 4.     | Relevant documentation like MoUs/Agreements/Support letter from OEM specifically mentioning their support and no objection for the bidder to participate in this tender and complete the relocation process of the OEMs equipment                                                                                                                                                                                                                                                   |                               |         |
| 5.     | Bank details of the Agency printed on the company's letter head – Account Number, Name of the Bank/Branch with IFSC Code.                                                                                                                                                                                                                                                                                                                                                           |                               |         |
| 6.     | Self-attested copy of Valid Registration.                                                                                                                                                                                                                                                                                                                                                                                                                                           |                               |         |
| 7.     | Experience Certificate                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                               |         |
| 8.     | Work Orders, Service Completion Certificates, Client Feedbacks, etc. of similar contracts executed in the last five years.                                                                                                                                                                                                                                                                                                                                                          |                               |         |
| 9.     | Undertaking regarding the Security Deposit/Performance Bank Guarantee equivalent to 5% of order value in the form of FDR or Bank Guarantee shall be deposited by the Bidder within 05 days of issue of Work Order. This shall have validity for three months beyond the date of work completion.                                                                                                                                                                                    |                               |         |
| 10.    | Quality assurance & quality control practices currently in place for the execution of similar work.                                                                                                                                                                                                                                                                                                                                                                                 |                               |         |
| 11.    | Company's financial performance documents (Audited Balance sheets and Profit and Loss statements, Auditors Report and Notes to Accounts etc.) for last 03 (three) years. Latest financial statement should not be older than 18 months on the date of submission of bid. Company should be profitable in the last three years of balance sheets provided. Average annual turnover of INR 4 crores for relocation works must be clearly proven in the documents and certified by CA. |                               |         |
| 12.    | Documents in support of Health and Safety Certifications: OHSAS 18001 /ISO 45001                                                                                                                                                                                                                                                                                                                                                                                                    |                               |         |
| 13.    | Documents in support of Environment & Quality performance: ISO 9001 /14001                                                                                                                                                                                                                                                                                                                                                                                                          |                               |         |
| 14.    | Solvency Certificate for INR ONE Crore                                                                                                                                                                                                                                                                                                                                                                                                                                              |                               |         |
| 15.    | Declaration for site visit as per the format mentioned in the tender                                                                                                                                                                                                                                                                                                                                                                                                                |                               |         |
| 16.    | Declaration of regular/registered employees of the firm                                                                                                                                                                                                                                                                                                                                                                                                                             |                               |         |
| 17.    | All Annexures (Annexure A to Q) appended to this bid must be duly signed and submitted on the letter head only, expect wherever explicitly specified in the Annexures.                                                                                                                                                                                                                                                                                                              |                               |         |
| 18.    | Letter of interest clearly indicating the project reference                                                                                                                                                                                                                                                                                                                                                                                                                         |                               |         |

**Annexure – ‘C’****DECLARATION OF SITE VISIT (on letter head)**

I/We, \_\_\_\_\_, the undersigned, [Name of the Partner/s or Authorized Representative of Bidder], representing [Name of the Bidder/Service Provider/Firm], hereby affirm that the information provided herein is accurate and complete to the best of my/our knowledge. It is hereby declared that a thorough inspection and survey have been conducted by us at all locations encompassing both the Transit Campus on \_\_\_\_\_ and Permanent Campus on \_\_\_\_\_, where the removal and Installation of equipment/consumables/furniture/goods/civil, electrical and mechanical services are to be fixed as envisaged.

In the course of our site visit, we have meticulously examined and documented all areas within both campuses, including but not limited to laboratory and research spaces and have taken comprehensive note of all relevant equipment, furniture and fixtures, miscellaneous equipment and consumables, civil, electrical and mechanical services, etc. This bid submission is explicitly based on our comprehensive inspection and we commit to comply with all the terms and conditions stipulated in the tender document.

Furthermore, we affirm that we have thoroughly inspected the entire campus, taking stock of all laboratory and research equipment as well as lab and research consumables. The contents of this bid have been formulated with due consideration of the observed conditions and specifications noted during our campus-wide assessment. We acknowledge that the accuracy and completeness of our bid rely on the information gathered during this comprehensive inspection. We also agree and undertake that we will be responsible for relocation of any oversight/missing items during our inspection and the same shall be relocated at the same price as that quoted by us in this tender. We shall not claim anything additional for the same.

Place:

Date:

**(Signature with stamp of the bidder)**

### **Special Note for Site Visit**

The bidders in their own interest at their cost are advised to visit, inspect, survey and examine the sites at transit and Permanent Campus along with the Institute items which are to be transported and the new site where items are to be shifted/placed and its surroundings and satisfy themselves of the prevailing rules, regulations/directions of the local authorities/State Government/Central Government, that may be necessary for preparing the bid and execution of the contract, before submitting their Bids.

The bidders are also instructed to inspect the Site Conditions including access to the site & materials, availability of land, water, power and other facilities, source and extent of availability of suitable materials including water etc. and labor, including but not restricted to any other conditions which may influence or affect the work or cost thereof under the contract. The bidders are requested to sign a declaration form provided by the respective departmental staff upon inspection of each and every room concerned to that department.

***No extra charges consequent upon lack of any information/knowledge/wrong interpretation/failed attempts/miscalculation/inflation in prices/misunderstanding shall be entertained or payable by the Institute in any regard.***

The bidders should note that information, if any, with regard to the site and local conditions, as contained in this Bid document has been given merely to assist the bidders and is not warranted to be complete in all respects. The bidder should ascertain on his own all other information pertaining to and needed for the work, including information regarding the risks, contingencies and other circumstances which may influence or affect the work or the cost thereof under this contract.

All the temporary services/arrangements shall be made by the bidder at no extra cost to the Institute.

Annexure– ‘D’

**COVER LETTER**

**(To be submitted in Original on Letterhead duly signed and stamped)**

Date:

To,  
The Director, IISER Berhampur

*Subject:* Tender Ref No.

Dear Sir,

We, the undersigned, offer to provide the campus shifting services to IISER Berhampur in response to your Tender notice no. \_\_\_\_\_ date \_\_\_\_\_.

We are hereby submitting our proposal for the same.

We hereby declare that all information and statements made in this proposal are true and we understand and accept that any misinterpretation by us, may lead to our disqualification.

We agree to abide by all the terms and conditions of the Tender document. We would hold the terms of our proposal valid for 180 days as stipulated in the Tender document.

We understand you are not bound to accept any proposal you receive and we also undertake to unconditionally accept all the terms and conditions of this Expression of Interest and herewith submit our bid on our own volition after a detailed survey of both the campuses.

The undersigned is authorized to sign this bid document. The authority letter to this effect is enclosed.

Yours sincerely, Authorized  
Signatory:

Name and Title of Signatory:

E-mail:

Mobile No:

Annexure– 'E'

**LETTER OF AUTHORITY**  
(To be submitted in Original on Letterhead)

Date:

To,

The Director, IISER Berhampur

Subject: Letter of Authority for Tender No. \_\_\_\_\_ Dated \_\_\_\_\_

Dear Sir,

We, M/s \_\_\_\_\_ (Name of the bidder) having registered office at \_\_\_\_\_  
(address of the bidder) herewith submit our bid against the said Tender notice.

Mr./Ms. \_\_\_\_\_ (Name and designation of the signatory), whose signature is appended below, is authorized to sign and submit the bid documents on our behalf against said notice for Tender. His/her Government issued ID Proof No. is \_\_\_\_\_. Copy of the govt. issued ID proof along with company issued ID card is enclosed along with the bid.

Specimen Signature:

The undersigned is authorized to issue such authorization on behalf of us.

For M/s \_\_\_\_\_ (Name of the bidder)

Signature and company seal Name

Designation Email

Mobile No.

Annexure– ‘F’

**BID-SECURING DECLARATION**  
(In lieu of EMD)  
(To be submitted on the Bidder's Letter Head)

Date: [insert date (as day, month and year)]

Bid No.: [insert number of bidding process]

Alternative No.: [insert identification No if this is a Bid for an alternative]

To: [insert complete name of Public Body]

I/We\*, the undersigned, declare that:

I/We\* understand that, according to your conditions, bids must be supported by a Bid-Securing Declaration In lieu of Earnest Money Deposit.

I/We understand that if I/We withdraw or modify our Bids during the period of validity, or if I/We are awarded the contract and I/We fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, I/We will be suspended for the period of one year from being eligible to submit Bids for all future contracts.

I/We\* understand this Bid Securing Declaration shall cease to be valid if I am/we are\* not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our\* Bid.

Signed: [insert signature of person whose name and capacity are shown] In the capacity of [insert legal capacity of person signing the Bid Securing Declaration]

Name: [insert complete name of person signing the Bid Securing Declaration]

Duly authorized to sign the bid for and on behalf of: [insert complete name of Bidder]

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ [insert date of signing]

Corporate Seal (where appropriate)

[Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid.]

***\*Please delete as appropriate***

**Annexure– ‘G’**

**FINANCIAL INFORMATION**

**I. Financial Analysis** – Details to be furnished duly supported by figures in the Balance Sheet / Profit & Loss Account for 3 (three) years duly certified by the Chartered Accountant, as submitted by the applicant to the Income-Tax Department (Copies to be attached).

Financial Years  
(In Crores)

| Sl.No | Details                         | (1)     | (2)     | (3)     |
|-------|---------------------------------|---------|---------|---------|
|       |                                 | 2024-25 | 2023-24 | 2022-23 |
| i)    | Gross annual turnover in works. |         |         |         |
| ii)   | Profit / Loss                   |         |         |         |

**II. Financial arrangements for carrying out the proposed works.**

Note: Attach additional sheets, if necessary

Signature of Chartered Accountant with seal

Signature (s) of Bidder(s)

**Annexure– ‘H’**

**Details of eligible similar nature of works completed during the last Seven years**

| Sl. No | Name of the work/ Project and Location | Owner or Sponsoring Organization | Cost of work (In Rs. Crores) | Date of Commencement as per Contract | Stipulated date of Completion | Actual date of completion | Litigation or Arbitration Pending/ in Progress with Detail * | Name and Address/ Telephone number of officers to whom reference may be made | Whether the work was done on back-to-back basis Yes / No |
|--------|----------------------------------------|----------------------------------|------------------------------|--------------------------------------|-------------------------------|---------------------------|--------------------------------------------------------------|------------------------------------------------------------------------------|----------------------------------------------------------|
| 1      | 2                                      | 3                                | 4                            | 5                                    | 6                             | 7                         | 8                                                            | 9                                                                            | 10                                                       |
|        |                                        |                                  |                              |                                      |                               |                           |                                                              |                                                                              |                                                          |
|        |                                        |                                  |                              |                                      |                               |                           |                                                              |                                                                              |                                                          |

(Ending up to previous day of last date of submission of online tender)

\* Indicate gross amount claimed and amount awarded by the Arbitrator.

Signature of Tenderer(s)

Annexure- 'I'

**BIDDER INFORMATION FORM**

(On company letter head)

(Along with supporting documents, if any)

Bidder's Name \_\_\_\_\_

[Address and Contact Details]

Bidder's Reference No. \_\_\_\_\_ Date.....

Tender Document No.: \_\_\_\_\_; Tender Title: Goods/Services

*Note: Bidder shall fill in this Form following the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted. Bidder shall enclose certified copies of the documentary proof/evidence to substantiate the corresponding statement wherever necessary and applicable. Bidder's wrong or misleading information shall be treated as a violation of the Code of Integrity. Such Bids shall be liable to be rejected as nonresponsive, in addition to other punitive actions provided for such misdemeanours in the Tender Document.*

*(Please tick appropriate boxes or strike out sentences/phrases not applicable to you)*

**1) Bidder/Contractor particulars:**

- (a) Name of the Company:.....
- (b) Corporate Identity No. (CIN): .....
- (c) Registration, if any, with The Procuring Entity: .....
- (d) GeM Supplier ID (if registered with GeM, it is mandatory at the time of placement of Contract)
- (e) Place of Registration/Principal place of business/manufacture .....
- (f) Complete Postal Address: .....
- (g) Pin code/ ZIP code: .....
- (h) Telephone nos. (with country/ area codes): .....
- (i) Mobile Nos.: (with country/area codes): .....
- (j) Contact persons/ Designation: .....
- (k) Email IDs: .....

Company's Legal Status  
(tick on appropriate option)

- 1) Limited Company
- 2) Undertaking
- 3) Joint Venture
- 4) Partnership
- 5) Others

Company Category

- 1) Micro Unit as per MSME
- 2) Small Unit as per MSME
- 3) Medium Unit as per MSME
- 4) Ancillary Unit
- 5) SSI
- 6) Others

**2) Taxation Registrations:**

PAN number: .....  
Type of GST Registration as per the Act (Normal Taxpayer, Composition, Casual Taxable Person, SEZ, etc.): .....  
GSTIN number..... in Consignor and Consignee States  
Registered/Certified Works/Factory where the Goods would be mainly manufactured and Place of Consignor for GST Purpose: .....  
Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts): .....  
☐ We solemnly declare that our GST rating on the GST portal/Govt. official website is not negative/blacklisted.

*Documents to be submitted: Self-attested Copies of PAN card and GSTIN Registration.*

**3) Authorization of Person(s) signing the bid on behalf of the Bidder**

Full Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Signing as: \_\_\_\_\_

☐ A sole proprietorship firm. The person signing the bid is the sole proprietor/constituted attorney of the sole proprietor,

☐ A partnership firm. The person signing the bid is duly authorised being a partner to do so, under the partnership agreement or the general power of attorney,

☐ A company. The person signing the bid is the constituted attorney by a resolution passed by the Board of Directors or in pursuance of the Authority conferred by Memorandum of Association.

*Documents to be submitted: Registration Certificate/Memorandum of Association/Partnership Agreement/Power of Attorney/Board Resolution*

**4) Bidder's Authorized Representative Information**

Name:

Address:

Telephone/Mobile numbers:

Email Address:

(Signature with date)

.....

..... (Name and

designation)

Duly authorized to sign bid for and on behalf of

[name & address of Bidder and seal)

**Annexure- 'J'**

**DECLARATION REGARDING CLEAN TRACK/NO LEGAL ACTION**

(to be provided on letter head of the firm)

I hereby certify that the above firm namely \_\_\_\_\_ is neither blacklisted by any Central/State Government/Public Undertaking/Institute nor any criminal case registered /pending against the firm or its owner /partners anywhere in India (or) against any of its branches (or) partners abroad.

I also certify that the above information is true and correct in any every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

Date:

Authorized Signatory

Name:

Place:

Designation:

Contact No.:

**Annexure- 'K'**

**NO RELATIONSHIP CERTIFICATE**

(On Company Letterhead)

1. I/We hereby certify that I/We\* am/are\* related/not related (\*) to any officer of IISER Berhampur. (If Related provide the details of the employee)
2. I/We\* am/are\* aware that, if the facts subsequently proved to be false, my/our\* contract will be rescinded with forfeiture security deposit and I/We\* shall be liable to make goods the loss or damage resulting from such cancellation.
3. I/We also note that, non-submission of this certificate will render my /our tender liable for rejection.

Date:

Authorized Signatory

Name:

Place:

Designation:

Contact No.:

**[TO BE GIVEN ON INR 100/- BOND PAPER]**

**UNDERTAKING FOR EXECUTION OF THE RELOCATION PROCESS AS PER THE REQUIREMENTS OF THE INSTITUTE**

We, **[Bidder's Company Name]**, having fulfilled the mandatory condition of visiting the source i.e. Transit Campus of IISER Berhampur located Govt. ITI Premises, NH-59, Engineering School Junction, Berhampur, District - Ganjam, Odisha, India - 760010 and the destination i.e. Permanent Campus of IISER Berhampur, At/Po:- Laudigam, Konisi, Police Station:- Golanthara, Dist.:- Ganjam, Odisha, India Pin:- 760003, have surveyed, understood and assessed the requirements of the Institute in its entirety for the tender process, hereby undertake and agree to the following terms and conditions:

- (a) **Thorough Survey**: We have meticulously surveyed both the source and destination locations, assessing distance, road conditions, and transportation feasibility between the campuses. Any oversight in our survey will hold us responsible for relocating missed locations at the same bid price quoted by us for this tender.
- (b) **Comprehensive Evaluation**: We assure that we have comprehensively evaluated all necessary items, including equipment, furniture, laboratory consumables, stores, and other miscellaneous requirements which have to be relocated during the relocation process. We are prepared to arrange for crane/hydra services for heavy equipment and ready to execute the requisite civil works during the relocation, and also make the site good after the civil works.
- (c) **Resource Deployment**: We undertake to deploy sufficient manpower, transportation, and resources as directed by the Institute for the relocation process. Furthermore, we undertake to complete the entire relocation within the stipulated 30-day timeframe as specified by the Institute. We acknowledge and agree to the imposition of Liquidated Damages (LD) charges in case of failure to complete the process within the specified duration.
- (d) **All-Inclusive Quote**: We explicitly affirm that the quoted amount for the entire relocation process encompasses all costs. We undertake not to request any additional charges beyond the quoted price for any extra resources, increase in frequency of trips, or misunderstandings/miscalculations/misinterpretation/any wrong survey done during relocation.

We also undertake that we shall provide the transport and the frequency of the trips shall be as per the requirements of the Institute.

- (e) **Attending Incomplete Works**: We undertake that in case of any missed lab/office/room/stores or other areas during our survey, we commit to completing their relocation at the quoted cost. No additional amount shall be charged beyond the quoted cost.
- (f) **Safety Measures**: We undertake the responsibility for providing safety accessories, personal protective equipment, and suitable clothing for all workers involved. In case of any unfortunate incidents like injury/casualty/demise, we also undertake and oath that the Institute will not bear any responsibility for such occurrences, and we solely hold liability for the same.
- (g) **Specialized Equipment Handling**: We undertake that we have the experience in specialized handling of sophisticated equipment and assure the provision of alternatives for temperature-

controlled consumables or goods at our expense. The responsibility for ensuring the proper handling of such items remains solely with us.

- (h) **Robust Packing Standards:** We undertake to ensure robust double and triple layer packing using materials such as bubble wrap, thermocol, paper, shock-absorbent materials, dry ice, etc., as per the Institute's requirements for any goods necessitating such packaging. The cost for these packing materials and techniques will be covered by us.
- (i) **Legal Compliance:** We undertake that we commit to adhering to all legal and professional standards during the relocation process. This includes abiding by all applicable laws of the land, regulations, and professional practices to ensure the safety of the Institute's assets and personnel throughout the relocation process.
- (j) In the event of theft/damage caused, to any of the equipment/items/ materials, of IISER Berhampur, through negligence or otherwise during packing, loading, unloading (or) due to any other activity while on transit, unloading, unpacking and while taking to designated location, it shall be solely at the risk and responsibility of the Bidder. the total value of the equipment /items/ materials will be borne by the bidder, PBG or EMD will be forfeited and the bidder will face the legal consequence against. If the value of equipment is more than the work order value, the balance amount is to be paid to the Institute by the bidder.

We also unconditionally accept to all the terms and conditions of the Institute

Tender No. \_\_\_\_\_ dated \_\_\_\_\_.

Signed and agreed by:

Designation:

Company:

Date:

**Annexure- 'M'**

**ACCEPTANCE OF TENDER TERMS**

(To be given on Company Letter Head)

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

To,  
The Director  
Indian Institute of Science Education & Research Berhampur  
At-Laudigam, Konisi, Dist-Ganjam, Odisha-760003

Sub: Acceptance of Terms & Conditions of Tender

Tender Reference No :

Name of Tender /Work :

Dear Sir,

1. I/We have downloaded /obtained the tender document(s) for the above mentioned 'Tender' from the web site(s) namely as per your advertisement, given in the above mentioned website(s).
2. I /We hereby certify that I /we have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I /we shall abide hereby by the terms /conditions /clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/Organization too have also been taken into consideration, while submitting this acceptance letter.
4. I /We hereby unconditionally accept the tender conditions of above mentioned tender document(s) /corrigendum(s) in its totality /entirety.
5. I /We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/Organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including that we can be debarred for a period up to two years as, per Rule 151(iii) of GFR 2017, in case of false declaration.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

Annexure- 'N'

**FORMAT FOR INTEGRITY PACT**  
**INTEGRITY AGREEMENT**

This Integrity Agreement is made at ..... on this .....day of 20.....

BETWEEN

Director IISER Berhampur represented through the Registrar, IISER Berhampur, (Hereinafter referred as the "Institute/Principal/Owner", which expression shall unless repugnant to the meaning or context hereof include its successors and permitted assigns)

AND

.....  
(Name and Address of the Individual/firm/Company) through (Hereinafter referred to as the (Details of duly authorized signatory)

"Bidder/Contractor" and which expression shall unless repugnant to the meaning or context hereof include its successors and permitted assigns)

**Preamble**

WHEREAS the Principal /Owner has floated the Tender (NIT No----- ) (hereinafter referred to as "Tender/Bid") and intends to award, under laid down organizational procedure, contract for.....(Name of work) herein after referred to as the "Contract".

AND WHEREAS the Principal/Owner values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relation with its Bidder(s) and Contractor(s).

AND WHEREAS to meet the purpose aforesaid both the parties have agreed to enter into this Integrity Agreement (hereinafter referred to as "Integrity Pact" or "Pact"), the terms and conditions of which shall also be read as integral part and parcel of the Tender/Bid documents and Contract between the parties.

NOW, THEREFORE, in consideration of mutual covenants contained in this Pact, the parties hereby agree as follows and this Pact witnesses as under:

**Article 1: Commitment of the Principal/Owner**

- 1) The Principal/Owner commits itself to take all measures necessary to prevent corruption and to observe the following principles:
  - a) No employee of the Principal/Owner, personally or through any of his/her family members, will in connection with the Tender, or the execution of the Contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
  - b) The Principal/Owner will, during the Tender process, treat all Bidder(s) with equity and reason. The Principal/Owner will, in particular, before and during the Tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential /additional information through which the Bidder(s) could obtain an advantage in relation to the Tender process or the Contract execution.

- c) The Principal/Owner shall endeavor to exclude from the Tender process any person, whose conduct in the past has been of biased nature.
- 2) If the Principal/Owner obtains information on the conduct of any of its employees which is a criminal offence under the Indian Penal code (IPC)/Prevention of Corruption Act, 1988 (PC Act) or is in violation of the principles herein mentioned or if there be a substantive suspicion in this regard, the Principal/Owner will inform the Chief Vigilance Officer and in addition can also initiate disciplinary actions as per its internal laid down policies and procedures.

**Article 2: Commitment of the Bidder(s)/Contractor(s)**

- 1) It is required that each Bidder/Contractor (including their respective officers, employees and agents) adhere to the highest ethical standards and report to the Government /Department all suspected acts of fraud or corruption or Coercion or Collusion of which it has knowledge or becomes aware, during the tendering process and throughout the negotiation or award of a contract.
- 2) The Bidder(s)/Contractor(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the Tender process and during the Contract execution:
- a) The Bidder(s)/Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal/Owner's employees involved in the Tender process or execution of the Contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the Tender process or during the execution of the Contract.
- b) The Bidder(s)/Contractor(s) will not enter with other Bidder(s) into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to cartelize in the bidding process.
- c) The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act. Further the Bidder(s)/Contract(s) will not use improperly, (for the purpose of competition or personal gain), or pass on to others, any information or documents provided by the Principal/Owner as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
- d) The Bidder(s)/Contractor(s) of foreign origin shall disclose the names and addresses of agents/representatives in India, if any. Similarly, Bidder(s)/Contractor(s) of Indian Nationality shall disclose names and addresses of foreign agents/representatives, if any. Either the Indian agent on behalf of the foreign principal or the foreign principal directly could bid in a tender but not both. Further, in cases where an agent participates in a tender on behalf of one manufacturer, he shall not be allowed to quote on behalf of another manufacturer along with the first manufacturer in a subsequent/parallel tender for the same item.
- e) The Bidder(s)/Contractor(s) will, when presenting his bid, disclose (with each tender as per proforma enclosed) any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the Contract.

- 3) The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.
- 4) The Bidder(s)/Contractor(s) will not, directly or through any other person or firm indulge in fraudulent practice means a willful misrepresentation or omission of facts or submission of fake/forged documents in order to induce public official to act in reliance thereof, with the purpose of obtaining unjust advantage by or causing damage to justified interest of others and/or to influence the procurement process to the detriment of the Government interests.
- 5) The Bidder(s)/Contractor(s) will not, directly or through any other person or firm use Coercive Practices (means the act of obtaining something, compelling an action or influencing a decision through intimidation, threat or the use of force directly or indirectly, where potential or actual injury may befall upon a person, his/her reputation or property to influence their participation in the tendering process).

### **Article 3: Consequences of Breach**

Without prejudice to any rights that may be available to the Principal/Owner under law or the Contractor its established policies and laid down procedures, the Principal/Owner shall have the following rights in case of breach of this Integrity Pact by the Bidder(s)/Contractor(s) and the Bidder/Contractor accepts and undertakes to respect and uphold the Principal/Owner's absolute right:

- 1) If the Bidder(s)/Contractor(s), either before award or during execution of Contract has committed a transgression through a violation of Article 2 above or in any other form, such as to put his reliability or credibility in question, the Principal/Owner after giving 14 days' notice to the contractor shall have powers to disqualify the Bidder(s)/Contractor(s) from the Tender process or terminate/determine the Contract, if already executed or exclude the Bidder/Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of transgression and determined by the Principal/Owner. Such exclusion may be forever or for a limited period as decided by the Principal/Owner.
- 2) Forfeiture of EMD/Performance Guarantee/Security Deposit: If the Principal/Owner has disqualified the Bidder(s) from the Tender process prior to the award of the Contract or terminated/determined the Contract or has accrued the right to terminate/determine the contract according to Article 3(1), the Principal/Owner apart from exercising any legal rights that may have accrued to the Principal/Owner, may in its considered opinion forfeit the entire amount of Earnest Money Deposit, Performance Guarantee and Security Deposit of the Bidder/Contractor.
- 3) Criminal Liability: If the Principal/Owner obtains knowledge of conduct of a Bidder or Contractor, or of an employee or a representative or an associate of a bidder or Contractor which constitutes corruption within the meaning of Indian Penal Code (IPC)/Prevention of Corruption Act, or if the Principal/Owner has substantive suspicion in this regard, the Principal/Owner will inform the same to law enforcing agencies for further investigation.

### **Article 4: Previous Transgression**

- 1) The Bidder declares that no previous transgressions occurred in the last 5 years with any other Company in any country confirming to the anticorruption approach or with Central Government or State Government or any other Central/State Public Sector Enterprises in India that could justify his exclusion from the Tender process.

- 2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the Tender process or action can be taken for banning of business dealings/holiday listing of the Bidder/Contractor as deemed fit by the Principal/Owner.
- 3) If the Bidder/Contractor can prove that he has resorted /recouped the damage caused by him and has Installed a suitable corruption prevention system, the Principal/Owner may, at its own discretion, revoke the exclusion prematurely.

**Article 5: Equal Treatment of all Bidders/Contractors/Subcontractors**

- 1) The Bidder(s)/Contractor(s) undertake(s) to demand from all subcontractors a commitment in conformity with this Integrity Pact. The Bidder/Contractor shall be responsible for any violation(s) of the principles laid down in this agreement/Pact by any of its Subcontractors/sub-vendors.
- 2) The Principal/Owner will enter into Pacts on identical terms as this one with all Bidders and Contractors.
- 3) The Principal/Owner will disqualify Bidders, who do not submit, the duly signed Pact between the Principal/Owner and the bidder, along with the Tender or violate its provisions at any stage of the Tender process, from the Tender process.

**Article 6- Duration of the Pact**

- 1) This Pact begins when both the parties have legally signed it. It expires for the Contractor/Vendor 12 months after the completion of work under the contract or till the continuation of defect liability period, whichever is more and for all other bidders, till the Contract has been awarded.
- 2) If any claim is made/lodged during the time, the same shall be binding and continue to be valid despite the lapse of this Pacts as specified above, unless it is discharged/determined by the Competent Authority, IISER Berhampur.

**Article 7- Other Provisions**

- 1) This Pact is subject to Indian Law, place of performance and jurisdiction is the Headquarters of the Division of the Principal/Owner, who has floated the Tender.
- 2) Changes and supplements need to be made in writing. Side agreements have not been made.
- 3) If the Contractor is a partnership or a consortium, this Pact must be signed by all the partners or by one or more partner holding power of attorney signed by all partners and consortium members. In case of a Company, the Pact must be signed by a representative duly authorized by board resolution.
- 4) Should one or several provisions of this Pact turn out to be invalid; the remainder of this Pact remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
- 5) It is agreed term and condition that any dispute or difference arising between the parties with regard to the terms of this Integrity Agreement /Pact, any action taken by the Owner/Principal in accordance with this Integrity Agreement/Pact or interpretation thereof shall not be subject to arbitration.

**Article 8- LEGAL AND PRIOR RIGHTS**

All rights and remedies of the parties hereto shall be in addition to all the other legal rights and remedies belonging to such parties under the Contract and/or law and the same shall be deemed to be cumulative and not alternative to such legal rights and remedies aforesaid. For the sake of brevity, both the Parties agree that this Integrity Pact will have precedence over the Tender/Contact documents with regard any of the provisions covered under this Integrity Pact.

IN WITNESS WHEREOF the parties have signed and executed this Integrity Pact at the place and date first above mentioned in the presence of following witnesses:

(For and on behalf of Principal/Owner)

(For and on behalf of Bidder/Contractor)

WITNESSES:

1. ....

1. ....

2. ....

2. ....

(signature, name and address)

(signature, name and address)

Place :

Place :

Date :

Date :

Annexure- 'O'

**PROFORMA OF BANK GUARANTEE**  
(on non-judicial paper of appropriate value)

To,  
The Director, IISER Berhampur

BANK GUARANTEE NO:

DATE:

Dear Sir(s)

This has reference to the Contract No. \_\_\_\_\_ dated awarded by Indian Institute of Science Education and Research (IISER), Berhampur on M/s \_\_\_\_\_ (Name & Address of Bidder) towards shifting and specialized material handling services of scientific lab equipment, office/it/kitchen/medical equipment etc., all types of furniture and all other miscellaneous stores from IISER BERHAMPUR transit campus to IISER BERHAMPUR permanent campus

The conditions of this order provide that the Service Provider shall render the services as mentioned in Section –

III: Scope of Services of the tender document.

M/s \_\_\_\_\_ (Name of bidder) has accepted the said Work Order with the terms and conditions stipulated therein and have agreed to issue the Performance Bank Guarantee on their part, towards promises and assurance of their contractual obligations. The Service Provider holds an account with us and has approached us and at their request and in consideration of the promises, we hereby furnish such guarantees as mentioned hereinafter.

IISER Berhampur shall be at liberty without reference to the Bank and without affecting the full liability of the Bank hereunder to take any other undertaking of security in respect of the suppliers obligations and/ or liabilities under or in connection with the said contract or to vary the terms vis-a-vis the said contract or to grant time and or indulgence to the supplier or to reduce or to increase or otherwise vary the prices or the total contract value or to forebear from enforcement of all or any of the obligations of the supplier under the said contract and/ or the remedies of IISER BERHAMPUR under any security now, or hereafter held by IISER BERHAMPUR and no such dealing(s) with the supplier or release or forbearance whatsoever shall have the effect of releasing the bank from its full liability of IISER BERHAMPUR hereunder or of prejudicing right of IISER BERHAMPUR against the bank.

This undertaking guarantee shall be a continuing undertaking guarantee and shall remain valid and irrevocable for all claims of IISER BERHAMPUR and liabilities of the supplier arising up to and until (date).

This undertaking guarantee shall be in addition to any other undertaking or guarantee or security whatsoever the that IISER BERHAMPUR may now or at any time have in relation to its claims or the supplier's obligations/ liabilities under and / or in connection with the said contract and IISER BERHAMPUR shall have the full authority to take recourse to or enforce

this undertaking guarantee in preference to the other undertaking or security(ies) at its sole discretion and no failure on the part of IISER BERHAMPUR in enforcing or requiring enforcement of any other undertaking or security shall have the effect of releasing the bank from its full liability hereunder.

We (Name of Bank) hereby agree and irrevocably undertake and promise that if in your (IISER BERHAMPUR 's) opinion any default is made by M/s(Name of bidder) in performing any of the terms

and /or conditions of the agreement or if in your opinion they commit any breach of the contract or there is any demand by you against M/s (Name of bidder), then on notice to us by you, we shall on demand and without demur and without reference to M/s (Name of the bidder), pay you, in any manner in which you may direct, the amount of Rs. \_\_\_\_\_/- (Rupees Only) or such portion thereof as may be demanded by you not exceeding the said sum and as you may from time to time require. Our liability to pay is not dependent or conditional on your proceeding against M/s (Name of the bidder) and we shall be liable & obligated to pay the aforesaid amount as and when demanded by you merely on an intimation being given by you and even before any legal proceedings, if any, are taken against M/s (Name of the bidder)

The Bank hereby waives all rights at any time inconsistent with the terms of this undertaking guarantee and the obligations of the bank in terms hereof shall not be anywise affected or suspended by reason of any dispute or disputes having been raised by the supplier (whether or not pending before any arbitrator, Tribunal or Court) or any denial of liability by the supplier or any order or any order or communication whatsoever by the supplier stopping or preventing or purporting to stop or prevent payment by the Bank to IISER BERHAMPUR hereunder.

The amount stated in any notice of demand addressed by IISER BERHAMPUR to the Bank as claimed by IISER BERHAMPUR from the supplier or as suffered or incurred by IISER BERHAMPUR on the account of any losses or damages or costs, charges and/or expenses shall as between the Bank and IISER BERHAMPUR be conclusive of the amount so claimed or liable to be paid to IISER BERHAMPUR or suffered or incurred by IISER BERHAMPUR, as the case may be and payable by the Bank to IISER BERHAMPUR in terms hereof.

IISER BERHAMPUR shall have full liberty without reference to us and without affecting this guarantee, postpone for any time or from time to time the exercise of any of the powers and rights conferred on you under the contract with the said M/s (Name of bidder) and to enforce or to forbear from endorsing any power or rights or by reason of time being given to the said M/s (name of bidder) which under law relating to the sureties would but for the provisions have the effect of releasing us.

Your right to recover the said sum of Rs. \_\_\_\_\_/- (Rupees only) from us in manner aforesaid will not be affected/ or suspended by reason of the fact that any dispute or disputes have been raised the said M/s (Name of the bidder) and/ or that any dispute or disputes are pending before any officer, tribunal or court or Arbitrator.

The guarantee herein contained shall not be determined or affected by the liquidation or winding up, dissolution or change of constitution or insolvency of the said M/s (Name of bidder) but shall in all respects and for all purposes be binding and operative until payment of all dues to IISER BERHAMPUR in respect of such liability or liabilities.

Our liability under this guarantee is restricted to Rs. \_\_\_\_\_/- (Rupees Only). Our guarantee shall remain in force until unless a suit action to enforce a claim under guarantee is filed against us within six months from (which is date of expiry of guarantee) all your rights under the said guarantee shall be forfeited and we shall be relieved and discharged from all liabilities there under.

We have power to issue this guarantee in your favour under Memorandum and Articles of Association of our Bank and the undersigned has full power to do under the power of Attorney dated.

Notwithstanding anything contained herein:

- a. Our liability under this guarantee shall not exceed Rs (in words)
- b. This bank guarantee shall be valid up to & unless a suit for action to enforce a claim under guarantee is filed against us within six months from the date of expiry of guarantee. All your rights under the said guarantee shall be forfeited and we shall be relieved and discharged from all liabilities there after i.e. after six months from the date of expiry of this Bank guarantee.

- c. We are liable to pay the guaranteed amount or any parts thereof under this bank guarantee only and only if you serve upon us a written claim or demand or before.
- d. The Bank guarantee will expire on \_\_\_\_\_ Granted by the Bank

Signature of the authorized officer of the

bank Name of the officer:

Designation of the officer:

Seal, name, email and address of the:

Bank and address of the Branch.:

**Annexure- 'P'**

**Annexure to Bid Form: Eligibility Declarations**

(To be submitted as part of tender/Technical Bid)

(on company letter head)

(Along with supporting documents, if any)

Tender No :

Bidder's Name: \_\_\_\_\_

(Address and contact details)

Bidder's Reference No. \_\_\_\_\_

Date: \_\_\_\_\_

"We have read the clause regarding restrictions on procurement from a Bidder of a country which shares a land border with India; and solemnly certify that we are not from such a country or, if from such a country, we are registered with the Competent Authority (copy enclosed). We hereby certify that we fulfil all requirements in this regard and are eligible to be considered."

Penalties for false or misleading declarations:

We hereby confirm that the particulars given above are factually correct and nothing is concealed and also undertake to advise any future changes to the above details. We understood that any wrong or misleading self-declaration by us would be violation of Code of integrity and would attract penalties as mentioned in this tender document, including debarment.

\_\_\_\_\_(Signature with date)

\_\_\_\_\_

(Name and designation)

Duly authorized to sign Bid for and on behalf of

\_\_\_\_\_

(Name & address of the Bidder and Seal of Company)

Annexure- 'Q'

**TO WHOMSOEVER IT MAY CONCERN**

Sub: Solvency Certificate

This is to certify that to the best of our knowledge and information M/s \_\_\_\_\_  
and its proprietor Mrs. \_\_\_\_\_ A/c no. \_\_\_\_\_  
of \_\_\_\_\_ bank of India, \_\_\_\_\_ branch a customer of bank is solvent to  
the extent of Rs. 1,00,00,000/-, and is able to meet the contractual obligations.

This certificate is issued at the specific request of the sponsor i.e. M/s \_\_\_\_\_  
Prop. Mrs. \_\_\_\_\_ exclusively for submission to IISER BERHAMPUR,  
However, this certificate does not amount to a commitment on our part to release any sum of money  
and does not constitute a statement of liability on the part of the bank.

Regards,  
Branch Manager

Signature of Bank Manager:

Bank Name:

Seal of the Bank

Annexure- 'R'

**BANK DETAILS**  
(To be printed on Bidder's letter head)

| Bank Account Details               |  |
|------------------------------------|--|
| Name of Beneficiary                |  |
| A/c. No. CC/CD/SB/OD (beneficiary) |  |
| Name of Bank                       |  |
| IFSC No. (Bank)                    |  |
| Branch Address and Branch Code     |  |
| Other Details                      |  |
| Bidder's PAN No.                   |  |
| Bidder's GST No                    |  |

Declaration: I undertake the responsibility to intimate the changes, if any, in above particulars.

Bidder Signature: \_\_\_\_\_

Bidder Name: \_\_\_\_\_

Place & Date: \_\_\_\_\_

**Certificate by Bank**

Certificate that the Bank Account Details furnished above are correct as per our records.

Bank's Stamp:

Signature of the authorized official of the Bank

Place & Date: \_\_\_\_\_

### **CHAPTER – 8: CHECKLIST: ELIGIBILITY CRITERIA FOR BIDDERS**

Bidders to indicate whether the following are enclosed/mentioned by striking out the non-relevant option

| Envelope-1(Technical-Bid)                               |                                                                                                              |                                                     |                                   |                               |
|---------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|-----------------------------------|-------------------------------|
| (Following documents to be provided as single PDF file) |                                                                                                              |                                                     |                                   |                               |
| S. No.                                                  | Content                                                                                                      | Document Attached                                   | Page No. in the attached document |                               |
| 1                                                       | ANNEXURE – ‘A’: FORMAT OF COMPLIANCE STATEMENT OF SPECIFICATIONS                                             | ( Yes /No )                                         |                                   |                               |
| 2                                                       | ANNEXURE – ‘B’ CHECKLIST FOR EVALUATION                                                                      | ( Yes /No )                                         |                                   |                               |
| 3                                                       | ANNEXURE – ‘C’ DECLARATION OF SITE VISIT (ON LETTER HEAD)                                                    | ( Yes /No )                                         |                                   |                               |
| 4                                                       | SPECIAL NOTE FOR SITE VISIT                                                                                  | ( Yes /No )                                         |                                   |                               |
| 5                                                       | ANNEXURE– ‘D’ COVER LETTER                                                                                   | ( Yes /No )                                         |                                   |                               |
| 6                                                       | ANNEXURE– ‘E’ LETTER OF AUTHORITY                                                                            | ( Yes /No )                                         |                                   |                               |
| 7                                                       | ANNEXURE– ‘F’ BID-SECURING DECLARATION                                                                       | ( Yes /No )                                         |                                   |                               |
| 8                                                       | ANNEXURE– ‘G’ FINANCIAL INFORMATION                                                                          | ( Yes /No )                                         |                                   |                               |
| 9                                                       | ANNEXURE– ‘H’ DETAILS OF ELIGIBLE SIMILAR NATURE OF WORKS COMPLETED DURING THE LAST SEVEN YEARS              | ( Yes /No )                                         |                                   |                               |
| 10                                                      | ANNEXURE– ‘I’ BIDDER INFORMATION FORM                                                                        | ( Yes /No )                                         |                                   |                               |
| 11                                                      | ANNEXURE – ‘J’ - DECLARATION REGARDING CLEAN TRACK/NO LEGAL ACTION                                           | ( Yes /No )                                         |                                   |                               |
| 12                                                      | ANNEXURE- ‘K’ - NO RELATIONSHIP CERTIFICATE                                                                  | ( Yes /No )                                         |                                   |                               |
| 13                                                      | ANNEXURE- ‘L’ - UNDERTAKING FOR EXECUTION OF THE RELOCATION PROCESS AS PER THE REQUIREMENTS OF THE INSTITUTE | ( Yes /No )                                         |                                   |                               |
| 14                                                      | ANNEXURE- ‘M’ ACCEPTANCE OF TENDER TERMS                                                                     | ( Yes /No )                                         |                                   |                               |
| 15                                                      | ANNEXURE- ‘N’- FORMAT FOR INTEGRITY PACT INTEGRITY AGREEMENT                                                 | ( Yes /No )                                         |                                   |                               |
| 16                                                      | ANNEXURE- ‘O’ PROFORMA OF BANK GUARANTEE                                                                     | ( Yes /No )                                         |                                   |                               |
| 17                                                      | ANNEXURE- ‘P’ -ANNEXURE TO BID FORM: ELIGIBILITY DECLARATIONS                                                | ( Yes /No )                                         |                                   |                               |
| 18                                                      | ANNEXURE- ‘Q’ SOLVENCY CERTIFICATE                                                                           | ( Yes /No )                                         |                                   |                               |
| 19                                                      | ANNEXURE- ‘R’ BANK DETAILS                                                                                   | ( Yes /No )                                         |                                   |                               |
| Envelope-2 (Financial-Bid)                              |                                                                                                              |                                                     |                                   |                               |
| Sr. No.                                                 | Documents                                                                                                    | Content                                             | File Type                         | Document Attached ( Yes /No ) |
| 1                                                       | Financial Bid                                                                                                | Price bid should be submitted in Excel (BOQ) Format | .xls                              |                               |

**IMPORTANT NOTICE**

TENDERERS RESPONDING TO THIS ENQUIRY SHALL BE DEEMED TO BE AGREEABLE TO THE TERMS AND CONDITIONS HEREIN CONTAINED. THESE TERMS AND CONDITIONS SHALL BE BINDING ON THE SUCCESSFUL TENDERER. CONDITIONAL TENDERS ARE LIABLE TO BE REJECTED. IISER BERHAMPUR WILL PROCESS THE TENDER AS PER IISER BERHAMPUR STANDARD PROCEDURES. THE DIRECTOR OF THE INSTITUTE RESERVES THE RIGHT TO REJECT ANY OR ALL OR PART OF TENDER WITHOUT ASSIGNING ANY REASON AND SHALL ALSO NOT BE BOUND TO ACCEPT THE LOWEST TENDER. IISER BERHAMPUR WOULD NOT BE UNDER ANY OBLIGATION TO GIVE ANY CLARIFICATIONS TO THE AGENCIES WHOSE BIDS ARE REJECTED.

I agree to all terms and conditions mentioned in the tender document of the Institute

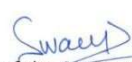
Signature of the Tenderer

**MANDATE FORM FOR INSTITUTE REVENUE ACCOUNT**

|         |                                                                             |                                                              |
|---------|-----------------------------------------------------------------------------|--------------------------------------------------------------|
| 1       | PFMS unique code                                                            | ORGNO0013874                                                 |
| 2 (i)   | Agency Name (Name of the Institute)                                         | Indian Institute of Science Education and Research Berhampur |
| 2 (ii)  | Agency Type (statutory Bodies/Autonomous/NGO/Society etc)                   | Registered Societies Act (Government Autonomous Body)        |
| 2 (iii) | Hierarchy of Agency (Central/State/District/Block/Tahsil/Panchayat/Village) | Central                                                      |
| 2 (iv)  | Act/Registration No                                                         | GJMNO 8628-08                                                |
| 2 (v)   | Date Of Registration                                                        | 18-10-2016                                                   |
| 2 (vi)  | Registering Authority                                                       | Society Registration Act (XXI of 1860)                       |
| 2 (vii) | State of Registration                                                       | Odisha                                                       |
| 3       | TIN No                                                                      | -                                                            |
| 4       | TAN No                                                                      | BBNI01150C                                                   |
| 5       | <b>Complete Contact Address of the Agency</b>                               |                                                              |
| 5(i)    | Block No/Building/Name of Premises                                          | ITI premises, NH_59, Berhampur, Ganjam, Odisha-760010        |
| 5(ii)   | Road/Street/Post office                                                     | Engineering school road, NH-59                               |
| 5(iii)  | Area/Locality                                                               | Berhampur                                                    |
| 5(iv)   | City/District                                                               | Berhampur                                                    |
| 5(v)    | State                                                                       | Odisha                                                       |
| 5(vi)   | Pin code                                                                    | 760010                                                       |
| 6       | <b>Contact person</b>                                                       |                                                              |
| 6(i)    | Designation                                                                 | Swarup Narayan Behera                                        |
| 6(ii)   | Phone Number (Land Line)                                                    | Assistant Registrar                                          |
| 6(iii)  | Alternate Phone No/Mobile No                                                | 0680-2227783                                                 |
| 6(iv)   | Official E-mail address                                                     | 8763258390                                                   |
| 7       | <b>Bank account detail</b>                                                  |                                                              |
| 7(i)    | Institution's Account Name                                                  | fna@iiserbpr.ac.in                                           |
| 7(ii)   | Account No                                                                  | IISER BERHAMPUR REVENUE ACCOUNT                              |
| 7(iii)  | IFSC code                                                                   | 37927733884                                                  |
| 7(iv)   | Bank Name (in full)                                                         | SBIN0000033                                                  |
| 7(v)    | Branch Name                                                                 | State Bank Of India                                          |
| 7(vi)   | Branch Address                                                              | Berhampur Main Branch                                        |
| 7 (vii) | Account Type                                                                | Utkal Ashram Road, Berhampur-760001                          |
|         |                                                                             | Current                                                      |

Certified that the Institute's account is an RTGS/ECS/NEFT enabled branch. I hereby declare that the particulars given above are correct and complete. The above Agency's Account No. and bank details are registered/mapped under PFMS.

Date: - Dec 21, 2023

  
 Swarup Narayan Behera  
 Assistant Registrar (F&A)  
 Indian Institute of Science Education and Research Berhampur  
 Signature of the Competent Authority  
 of the Agency with seal

Certified that the particulars furnished above are correct as per our records

Date: - Dec 21, 2023

  
 For State Bank of India  
 Asst. Gen. Manager  
 Berhampur, Ganjam (0033)  
 Signature of the Authorised Bank Official with seal